

ACCEPTABLE USE POLICY FOR THE MOHAWK REGIONAL
INFORMATION CENTER EDUCATIONAL INFORMATION NETWORK

- I.
 - A. The purpose of the Mohawk Regional Information Center Educational Information Network is to provide shared educational resources for regional districts. The educational resources are intended to assist in the collaboration and exchange of information between and among schools, school offices, the State Education Department, and other State and educational entities.
 - B. The goal of the Mohawk Regional Information Center Educational Information Network is to promote quality, equitable, efficient access of technology resources to support and enhance district curriculum in a cost-effective manner.
 - C. The Mohawk Regional Information Center Educational Information Network is committed to supporting district school improvement initiatives in the context of the New York State Long Range Plan for the Use of Technology in Elementary and Secondary Education and other school improvement initiatives.
- II. The Madison-Oneida Board of Cooperative Educational Services recognizes that all use of the Mohawk Regional Information Center Educational Information Network must be consistent with the purpose, goal, and mission of the network. It is imperative that members conduct themselves in a responsible, decent, ethical, and polite manner while using the network. This policy does not attempt to articulate all required or proscribed behavior by its members. The Mohawk Regional Information Center Educational Information Network is an open network which relies on the following general guidelines to determine appropriate conduct and use:
 - A. Any use of Mohawk Regional Information Center Educational Information Network for illegal, inappropriate, obscene purposes, or sexual harassment or in support of such activities, is prohibited. Illegal activities shall be defined as a violation of local, state and/or federal laws as well as BOCES' rules and regulations. Inappropriate use shall be defined as a violation of the intended use of the network, and/or purpose and goal. Obscene activities shall be defined as a violation of generally accepted social standards for use of a publicly-owned and operated communication vehicle;
 - B. Any use of the Mohawk Regional Information Center Educational Information Network for commercial purposes, or for individual profit or gain, is prohibited including the use of the network to seek private employment;
 - C. Any use of the Mohawk Regional Information Center Educational Information Network for product advertisement or political lobbying is prohibited.
 - D. No use of the Mohawk Regional Information Center Educational Information Network shall serve to disrupt the use of the network by other users;

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- E. The Mohawk Regional Information Center Educational Information Network accounts shall be used only by the authorized owner of the account for the authorized purpose. Account owners are ultimately responsible for all activity under their account;
 - F. Prudent use of shared technological resources is expected;
 - G. Any Mohawk Regional Information Center Educational Information Network user's traffic that traverses another network will be subject to that network's acceptable use policy;
 - H. Student use will be permitted, provided proper supervision is maintained by schools and parents;
 - I. Community member use may be permitted, provided such individuals provide evidence that their use furthers the purpose and goal of the network and public education in general.
- III. A. The BOCES recognizes that the Mohawk Regional Information Center Educational Information Network shall remain the final authority on use of the network and the issuance of user accounts.
- B. The Deputy Superintendent shall have the first level of responsibility to review the alleged infraction and to recommend appropriate action to the District Superintendent. Such action, if approved by the District Superintendent, shall be initiated by the Deputy Superintendent. The Deputy Superintendent shall report the incident and the results of his/her investigation to the Mohawk Regional Information Center Director.
- IV. A. District users of the Mohawk Regional Information Center Educational Information Network must recognize and observe applicable copyright laws and regulations. Unauthorized duplication or other forms of infringement of copyright materials is prohibited.
- B. Any and all materials created or developed by employees, consultants or interns in connection with or as part of their employment, internship or consulting arrangement with or by the Madison-Oneida BOCES shall be the sole and absolute property of the BOCES for all purposes (including but not limited to ownership of copyright), and such materials are deemed to be works made for hire pursuant to the United State Copyright Act. A proper copyright notice shall be placed on all such materials prior to their release or publication to anyone outside the organization.

Madison-Oneida Board of Cooperative Educational Services

Cross Ref: Copyright/Intellectual Property Rights Policy, Policy #5050

Adopted: 11/09/95