INVITATION TO APPLY

for the position of
Assistant Superintendent for Curriculum & Instruction

at Madison-Oneida BOCES

The Madison-Oneida Region. The Best of Both Worlds.

Straddling the Central New York and Mohawk Valley regions of Upstate New York, you’ll find the Madison-Oneida region offers a great small-town lifestyle with easy access to urban resources. Affordable housing, high-quality educational programs, college and professional sports, shopping, entertainment, world class colleges and universities, major technology centers and a vibrant arts and cultural scene – you’ll find it all here, right at your doorstep.

Component School Districts

Camden Central School District
Canastota Central School District
Hamilton Central School District
Madison Central School District
Morrisville-Eaton Central School District
Oneida City School District
Rome City School District
Stockbridge Valley Central School District
Vernon-Verona-Sherrill School District
New York State School for the Deaf
(participating non-component)

Other BOCES Services include:

- The Mohawk Regional Information Center, a five-county provider of management and instructional technology services to 50 school districts;
- Management Services which offers school districts cooperative services in central business office, printing, bidding, labor relations and more.

Instructional Services include:

- Adult and Continuing Education serving 1,700 adults and out-of-school youth in literacy programs and 3,700 adults in vocational and avocational classes;
- State certified programs in Career and Technical Education serving more than 1000 students;
- Alternative and Special Programs serving 300 diverse learners in grades K-12 on campus and in community-based settings;
- Early Childhood Education and Community Services serving about 130 learners under the age of 5 and provides training to parents and providers;
- Staff and Curriculum Development for teachers and administrators across the region.

Madison-Oneida BOCES
www.moboces.org

Madison-Oneida BOCES is a regional cooperative agency providing services to support area students, teachers, administrators and schools in achieving educational excellence. About 750 full- and part-time employees provide a wide range of instructional programs, non-instructional services, leadership and expertise to nine school districts in Madison and Oneida counties in Upstate New York.

Founded in 1968, we are part of a statewide network of BOCES centers that support schools through shared services, cost efficiencies and regional programming. Our main campus is in Verona, N.Y., but our work and network span across the Mohawk Valley and the state.
Invitation to Apply
The Madison-Oneida BOCES invites qualified candidates to apply for the position of Assistant Superintendent for Curriculum & Instruction. The successful candidate will assume the position on or about July 1, 2020. Applications will be accepted through end of business on Friday, April 17, 2020.

Application Process
Interested persons are encouraged to apply for the position by submitting an application through OLAS, http://www.olasjobs.org/, or by submitting a cover letter and resume to:

Scott A. Budelmann - District Superintendent
Madison-Oneida BOCES
PO Box 168, 4937 Spring Road
Verona, NY 13478
315-361-5510
e-mail: cquinn@moboces.org

If selected for further review, applicants also will be expected to submit additional information, including copies of certifications, three confidential letters of reference and a professional writing sample.

Terms of Employment
The BOCES will offer a four year probationary appointment to the position of Assistant Superintendent for Curriculum and Instruction. The salary range is $130,000-$145,000 and will be commensurate with experience. A comprehensive benefits package also is available.

The Madison-Oneida BOCES does not discriminate on the basis of race, color, creed, national origin, gender, age, disability, marital or parental status in any of its activities including employment and educational programs.

Candidate Profile
The successful candidate will:
• Be an experienced school administrator at the district level (central office) or regional level (BOCES).
• Be a dynamic instructional leader who is able to support regional and district-specific curricular and instructional priorities.
• Have a deep commitment to the education of diverse learners of all ages, abilities, and needs.
• Possess knowledge and skills in the areas of Adult and Continuing Education, Alternative and Special Education, Career and Technical Education, Early Childhood Education, and Staff and Curriculum Development.
• Possess a commitment to shared educational services.
• Be open, honest, candid, and service-oriented.
• Demonstrate a proven ability to work with a team.

Essential Duties
• Support and lead regional curricular & instructional initiatives, and supervise BOCES instructional divisions.
• Work collaboratively with stakeholders to develop, implement, evaluate and revise as necessary, instructional programs and services for school districts.
• Organize & lead monthly meetings for Assistant Superintendents of Curriculum & Instruction.
• Support instructional directors in the development & monitoring of program budgets to ensure the efficient delivery of high quality instructional services to students.
• Actively participate in the NYSED Staff & Curriculum Development Network.
• Supervise the evaluation of instructional employees in accordance with APPR rules & regulations.
• Ensure instructional records & data are maintained and reported as required by NYSED and other government entities.
• Perform other duties as assigned by the District Superintendent.

Qualifications
The successful candidate will possess:
• New York State Certification as a School District Administrator (SDA) or School District Leader (SDL)
• A proven record of success in leadership positions of increasing responsibility.
• A sound understanding of how effective shared educational services are provided to a varied and diverse set of component school districts.
• Wide-ranging knowledge and understanding of instructional, curriculum, and assessment designs, which foster high academic and technical skill achievement.
• An ability to effectively lead and work cooperatively with component district personnel, advisory councils, community groups, union leaders, agencies, and employers.
• Organizational skills and initiative to work with and supervise a highly committed leadership team and faculty to achieve improved student results.
• An ability to provide leadership in the implementation of policies and regulations.
• Effective communication skills.