MINUTES OF THE REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 9, 2019

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Wednesday, January 9, 2019, in the Board Room of the District Offices building on the BOCES campus, Verona, New York. The meeting was called to order at 5:02 p.m. by President Suzanne Carvelli. There was no public participation.


Also Present: Jacklin Starks – District Superintendent, Scott Budelmann – Assistant Superintendent for Administrative Services, Patricia Vacca, Assistant Superintendent for Instruction and Catherine M. Quinn – District Clerk.

2018/19-308 Faculty and staff from the Special Programs division attended the meeting and presented their divisional E&AP report to the Board. They responded to board questions during and after the presentation.

2018/19-309 A motion was made by Engelbrecht and seconded by Costello to approve the minutes of the regular monthly meeting held on December 6, 2018. There were 8 ayes and 0 nays. The motion carried.

2018/19-310 A motion was made by Gustin and seconded by Baron to approve the November 2018 Treasurer’s Report as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-311 A motion was made by Gustin and seconded by Engelbrecht to approve the monthly Claims Audit Report as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-312 A motion was made by Gustin and seconded by Engelbrecht to award the Computer Supplies bid #18-111-001, in total by category, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note the bid from The Office Pal was rejected for failure to submit all required documentation properly completed. Several items were rejected for incorrect product: W.B. Mason – #25036, #25085, #25461; Tonertype #25036 and LD Products #25036. There were 8 ayes and 0 nays. The motion carried.

2018/19-313 A motion was made by Gustin and seconded by Engelbrecht to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 8 ayes and 0 nays. The motion carried.
2018/19-314 A motion was made by Gustin and seconded by Engelbrecht to approve a Memo of Understanding with the Center for Family Life and Recovery. This MOU will provide training and support for a substance abuse and prevention program for alternative education students. There were 8 ayes and 0 nays. The motion carried.

APPROVE: MOU – CENTER FOR FAMILY LIFE AND RECOVERY

2018/19-315 A motion was made by Gustin and seconded by Engelbrecht to approve an agreement with Madison County to provide adult educational and other services at the Madison County Public Safety Building. There were 8 ayes and 0 nays. The motion carried.

APPROVE: AGREEMENT WITH MADISON COUNTY

2018/19-316 A motion was made by Gustin and seconded by Engelbrecht to approve an agreement with Madison County to provide job search and related activities at the Madison County Complex in Wampsville. There were 8 ayes and 0 nays. The motion carried.

APPROVE: AGREEMENT WITH MADISON COUNTY

2018/19-317 A motion was made by Gustin and seconded by Engelbrecht to approve a space lease with Jefferson-Lewis BOCES that would all the Regional Information Center utilize space to house staff and equipment. There were 8 ayes and 0 nays. The motion carried.

APPROVE: SPACE LEASE WITH JEFFERSON-LEWIS BOCES

2018/19-318 A motion was made by Gustin and seconded by Engelbrecht to approve an Intermunicipal Agreement with the City of Utica to provide shared legal services for the period of July 1, 2017 through June 30, 2019. There were 8 ayes and 0 nays. The motion carried.

APPROVE: INTERMUNICIPAL AGREEMENT FOR SHARED LEGAL SERVICES

2018/19-319 A motion was made by Lehmann and seconded by Gustin to approve the recommended resignations as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

APPROVE: RESIGNATIONS

2018/19-320 A motion was made by Lehmann and seconded by Gustin to approve the recommended leaves of absence as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

APPROVE: LEAVES OF ABSENCE

2018/19-321 Upon the recommendation of District Superintendent Starks, a motion was made by Lehmann and seconded by Gustin to approve the recommended professional appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

APPROVE: PROFESSIONAL APPOINTMENTS

2018/19-322 Upon the recommendation of District Superintendent Starks, a motion was made by Lehmann and seconded by Gustin to approve the recommended civil service appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

APPROVE: CIVIL SERVICE APPOINTMENTS
2018/19-323 A motion was made by Lehmann and seconded by Gustin to approve the recommended continuing education appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-324 A motion was made by Lehmann and seconded by Gustin to approve the recommended miscellaneous appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-325 A motion was made by Lehmann and seconded by Gustin to approve the recommended Internship / Fieldwork Experience as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-326 A motion was made by Lehmann and seconded by Gustin to approve the recommended consultants as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-327 A motion was made by Lehmann and seconded by Gustin to approve the recommended performing arts contracts as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.

2018/19-328 The Board moved to the Assistant Superintendent for Instruction Report. The following was discussed: Administrative Planning Day (information).

2018/19-329 The Board moved to the Assistant Superintendent for Administrative Services Report. The following was discussed: Student Activity Account.

2018/19-330 A motion was made by Sherwood and seconded by Engelbrecht to establish an additional Student Activity Account for Manufacturing Technology. Michael Briggs will serve as club advisor. There were 8 ayes and 0 nays. The motion carried.

2018/19-331 A motion was made by Costello and seconded by Isbell to move to Executive for the purposes of discussion confidential and personnel matters. There were 8 ayes and 0 nays. The motion carried.

The President returned to regular session.

2018/19-332 The Board moved to the District Superintendent’s Report. The following information items were discussed: Meetings & Events, Albany Update, Farm to School Grant Application, Agri-Science Center, Evaluation for
The Board moved to Board Items. The following was discussed: Board Member Appointment, FYI's and Board Expense Report

A motion was made by Engelbrecht and seconded by Costello to appoint Mr. Joe Monfiletto to the Madison-Oneida BOCES board, serving as the Stockbridge Valley representative, effective immediately. There were 8 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to adjourn the meeting at 7:33pm. There were 8 ayes and 0 nays. The motion carried.

Respectfully Submitted,

[Signature]

Catherine M. Quinn, Clerk of the Board