The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, October 4, 2018, in the Board Room of the District Offices building on the BOCES campus, Verona, New York. The meeting was called to order at 5:05 p.m. by President Suzanne Carvelli. There was no public participation.


Also Present: Jacklin Starks – District Superintendent, Scott Budelmann – Assistant Superintendent for Administrative Services, Patricia Vacca, Assistant Superintendent for Instruction and Catherine M. Quinn – District Clerk.

2018/1-184 Faculty and staff from the Career & Technical Education attended the meeting and presented their divisional E&AP report to the Board. They responded to board questions during and after the presentation.

2018/1-185 A motion was made by Engelbrecht and seconded by Baron to amend the board agenda to include updated personnel reports. There were 6 ayes and 0 nays. The motion carried.

2018/1-186 A motion was made by Sherwood and seconded by Engelbrecht to approve the minutes of the regular monthly meeting held on September 6, 2018. There were 6 ayes and 0 nays. The motion carried.

2018/1-187 A motion was made by Costello and seconded by Lehmann to approve the August 2018 Treasurer's Report as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2018/1-188 A motion was made by Baron and seconded by Costello to approve the monthly Claims Audit Report as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2018/1-189 A motion was made by Engelbrecht and seconded by Costello to award the Cafeteria Paper bid #18-09-002 to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note item #11123 from Hummel's Office Plus was rejected for failure to meet size specifications. There were 6 ayes and 0 nays. The motion carried.
2018/19-01 A motion was made by Engelbrecht and seconded by Costello to award the Cafeteria Groceries & Meats bid #18-19-001, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that several items were rejected for failure to meet specifications for flavor, product, source or content. There were 6 ayes and 0 nays. The motion carried.

2018/19-02 A motion was made by Engelbrecht and seconded by Costello to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 6 ayes and 0 nays. The motion carried.

2018/19-03 A motion was made by Engelbrecht and seconded by Costello to approve an MOU & Business Associate Agreement with Kids Oneida and the CNY Health Home Network to provide services for students that exhibit intense behavioral needs. There were 6 ayes and 0 nays. The motion carried.

2018/19-04 A motion was made by Engelbrecht and seconded by Costello to approve the agreement with the Little Falls City School District for a multi-year (CoSer 505) request as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2018/19-05 A motion was made by Engelbrecht and seconded by Costello to approve a board resolution, as attached to the official minutes, that authorizes Erie 1 BOCES to negotiate new products to the RIC statewide contracts on behalf of the Mohawk Regional Information Center for the 2018-19 school year. There were 6 ayes and 0 nays. The motion carried.

2018/19-06 A motion was made by Baron and seconded by Costello to create the position of Educational Technology Planning Specialists (2) – Regional Information Center. These will be 12-month non-negotiating administrative & professional positions. These positions were created due to an increase in district service requests. There were 6 ayes and 0 nays. The motion carried.

2018/19-07 A motion was made by Baron and seconded by Costello to approve the recommended resignations as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.
A motion was made by Baron and seconded by Costello to approve the recommended leaves of absence as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Baron and seconded by Costello to approve the recommended professional appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Baron and seconded by Costello to approve the recommended civil service appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the recommended continuing education appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the recommended miscellaneous appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the recommended consultants as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the recommended performing arts contracts as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the recommended Internship / Fieldwork Experience as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

The Board conducted the first reading of Policy 3016 – Non-Negotiating Employee Performance Evaluation & Salaries. No action was taken at this time.

The Board conducted the first reading of Policy 5020 – Madison-Oneida BOCES Campus Safety & Security. No action was taken at this time.

The Board conducted the first reading of Policy 5046 – Transportation of Students. No action was taken at this time.
2018/19-209 The Board conducted the first reading of Policy 6002 – Employee Use of BOCES Vehicles. No action was taken at this time.

2018/19-210 The Board conducted the first reading of Policy 7049 – Concussion Management. No action was taken at this time.

2018/19-211 The Board moved to the Assistant Superintendent for Instruction Report. The following was discussed: Lead Evaluator of Teachers Recertification, Independent Evaluator of Teachers Recertification, Skills USA New York State Fall Leadership Conference, Mental Health Initiatives Update (information).

2018/19-212 A motion was made by Baron and seconded by Sherwood to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that the following administrators (annual recertification for 2018-19) – Erin Noto and Susan Keller – have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers, therefore;

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Erin Noto and Susan Keller be recertified as Lead Evaluators of Teachers.

There were 6 ayes and 0 nays. The motion carried.

2018/19-213 A motion was made by Sherwood and seconded by Costello to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that the following administrators (annual recertification for 2018-19) – Edward Rinaldo – has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as an Independent Evaluator of Teachers, therefore;

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Edward Rinaldo be recertified as Independent Evaluator of Teachers.

There were 6 ayes and 0 nays. The motion carried.

2018/19-214 A motion was made by Sherwood and seconded by Engelbrecht to approve an Overnight Field Trip Request for two faculty advisors and four student leaders to attend the Skills USA New York State Fall Leadership
The Board moved to the Assistant Superintendent for Administrative Services Report. The following was discussed: 2017-18 Final Adjusted Budget & Reserves, 2017-18 Independent Audit, Proposed Intermunicipal Agreement for Shared School Attorneys, Student Activity Accounts, State Environment Quality Review Act Resolution, MORIC Emergency Power Project Resolution.

A motion was made by Engelbrecht and seconded by Costello to approve the Madison-Oneida BOCES 2017-18 Adjusted Budget. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Engelbrecht to authorize a $1,956,774 allocation from reserves for the corresponding expenses incurred. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Sherwood and seconded by Costello to authorize a $2,374,721 allocation to be placed as follows: $300,000 in the Employee Benefit Accrued Liability Reserve (EBALR) to fund future obligations to pay for compensated absences; $54,289 in the unemployment Insurance Reserve; $70,000 in the CTE Equipment Reserve for future purchase and/or replacement for advanced technology equipment for BOCES instructional programs; and $1,950,432 in the NYS Employees Retirement System reserve. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Sherwood and seconded by Costello to accept the Madison-Oneida BOCES 2017-18 Audit Report as submitted by D’Arcangelo & Co. LLP. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to approve an Intermunicipal Agreement with the Afton CSD to provide legal services for the 2018-19 school year. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Sherwood to approve the Student Activity Accounts for the 2018-19 school year, as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Baron and seconded by Costello to approve the State Environmental Quality Review (SEQRA) resolution related to the MORIC Emergency Power Project Resolution.
Power Project as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2018/19-223  A motion was made by Costello and seconded by Baron to authorize and expend the sum of $360,000 from the 2018-19 Capital Fund to undertake renovations and improvements to the existing BOCES Facilities including, but not limited to, installing a backup generator for the Mohawk Regional Information Center. There were 6 ayes and 0 nays. The motion carried.

2018/19-224  A motion was made by Costello and seconded by Engelbrecht to move to Executive Session for the purposes of discussing confidential personnel issues. There were 6 ayes and 0 nays. The motion carried.

The President returned to regular session.

2018/19-225  The Board moved to the District Superintendent’s Report. The following was discussed: Meetings & Events, Albany Update, Genesis Award (information), NYSPRA Awards (information), Cultural Dessert Event (information), Continuing Education Event and Hinman Straub Reports.

Sue Carvelli spoke about her meeting with the Governor’s office regarding the DS salary cap.

2018/19-226  The Board moved to Board Items. The following was discussed: FYI’s and Board Expense Reports.

2018/19-227  A motion was made by Costello and seconded by Engelbrecht to adjourn the meeting at 7:17 pm. There were 6 ayes and 0 nays. The motion carried.

Respectfully Submitted,

[Signature]

Catherine M. Quinn, Clerk of the Board