The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, August 2, 2018, in the Second Floor Conference Room of the John J. Costello Sr. Transportation Center, 1136 Freedom Dr., Oneida, New York. The meeting was called to order at 3:24 p.m. by President Suzanne Carvelli. There was no public participation.


Absent: Sally Sherwood – Camden and Herb Bingel – Stockbridge Valley

Also Present: Jacklin Starks – District Superintendent, Scott Budelmann – Assistant Superintendent for Administrative Services, Patricia Vacca, Assistant Superintendent for Instruction and Catherine M. Quinn – District Clerk.

2018/19-105 Architect Bob Proulx, King & King Architects provided the Board with information and answered the Board’s questions related to the proposed Change Order No. 1. At the conclusion of the presentation, a motion was made by Costello and seconded by Isbell to authorize the District Superintendent to execute Change Order No. 1 in the amount of $14,690.90. There were 7 ayes and 0 nays. The motion carried.

2018/19-106 A motion was made by Baron and seconded by Engelbrecht to amend the board agenda to include updated personnel reports. There were 7 ayes and 0 nays. The motion carried.

2018/19-107 A motion was made by Engelbrecht and seconded by Gustin to approve the minutes of the Organizational meeting held on July 11, 2018. There were 7 ayes and 0 nays. The motion carried.

2018/19-108 A motion was made by Isbell and seconded by Baron to approve the minutes of the regular monthly meeting held on July 11, 2018. There were 7 ayes and 0 nays. The motion carried.

2018/19-109 A motion was made by Gustin and seconded by Engelbrecht to approve the June 2018 Treasurer’s Report as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

2018/19-110 A motion was made by Gustin and seconded by Costello to approve the monthly Claims Audit Report as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.
A motion was made by Engelbrecht and seconded by Costello to award the Food Service Equipment bid #18-0-004 to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to award the Cafeteria Paper bid #18-06-002 to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Noted that item #11029 from Hill & Markes was rejected for failure to meet specifications for timely delivery. All items bid from Dash Medical Gloves were rejected for failure to meet quality specifications based on samples provided. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to award the Cafeteria Groceries & Meats bid #18-06-001 on line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Noted that several items were rejected for failure to meet specifications for flavor, product, size, source or content. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to approve the agreement with the Oneida City School District for a multi-year (CoSer 505) request as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to approve participation in a joint agreements managed by Erie 1 BOCES for software/learning packages for the 2018-19 school year, as per the resolution attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Costello to approve an agreement with The Utica Center for Development, Inc., (Veterans Outreach Center) for space to provide literacy instruction for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended resignations as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.
A motion was made by Isbell and seconded by Costello to approve the recommended leaves of absence as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Isbell and seconded by Costello to approve the recommended professional appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Isbell and seconded by Costello to approve the recommended civil service appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended continuing education appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended miscellaneous appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended summer school appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended consultants as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Isbell and seconded by Costello to approve the recommended internship/field work experience as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

The Board conducted the first reading of revised Policy 5029. A motion was made by Engelbrecht and seconded by Isbell to waive a second reading and approve Policy 5029 – BOCES Food Service Program & Meal Charge, as revised. There were 7 ayes and 0 nays. The motion carried.

The Board conducted the first reading of Policy 5042 – recommended for deletion. A motion was made by Baron and seconded by Isbell to waive a second reading and delete Policy 5042 – Technology Committee. There were
7 ayes and 0 nays. The motion carried.

2018/19-130 The Board conducted the first reading of Policy 7052 – School Safety & Educational Climate Reporting. No action was taken at this time.

FIRST READING: POLICY 7052

2018/19-131 The Board moved to the Assistant Superintendent for Instruction Report. The following was discussed: Revised 2018-19 Madison-Oneida BOCES Professional Development Plan, School Violence Index Update (information) and CNY Education Conference (information).

ASSISTANT SUPERINTENDENT FOR INSTRUCTION REPORT

2018/19-132 A motion was made by Baron and seconded by Gustin to approve the revised Madison-Oneida BOCES 2018-19 Professional Development Plan and submission to the NYS Education Department for approval. There were 7 ayes and 0 nays. The motion carried.

APPROVE: MADISON-ONEIDA BOCES 2018-19 PROFESSIONAL DEVELOPMENT PLAN


ASSISTANT SUPERINTENDENT FOR ADMINISTRATIVE SERVICES REPORT

2018/19-134 A motion was made by Costello and seconded by Isbell to approve a Clerk of the Works contract with Construction Associates, LLC for professional services on the Roof & Controls Replacement Project. There were 7 ayes and 0 nays. The motion carried.

CLERK OF THE WORKS CONTRACT: CONSTRUCTION ASSOCIATES, LLC

2018/19-135 A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Herkimer CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

INTERMUNICIPAL AGREEMENT: HERKIMER CSD

2018/19-136 A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Holland Patent CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

INTERMUNICIPAL AGREEMENT: HOLLAND PATENT CSD

2018/19-137 A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Madison CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

INTERMUNICIPAL AGREEMENT: MADISON CSD
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>2018/19-138</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the New Hartford CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
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<tr>
<td>2018/19-139</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the New York Mills UFSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
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<tr>
<td>2018/19-140</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Oneida-Herkimer-Madison BOCES to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
</tr>
<tr>
<td>2018/19-141</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Oriskany CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
</tr>
<tr>
<td>2018/19-142</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Otselic Valley CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
</tr>
<tr>
<td>2018/19-143</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Rome CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
</tr>
<tr>
<td>2018/19-144</td>
<td>A motion was made by Costello and seconded by Gustin to approve an Intermunicipal Agreement with the Sidney CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.</td>
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2018/19-143 A motion was made by Costello and seconded by Engelbrecht to approve the 2018-19 Madison-Oneida BOCES Wide School Safety Plan as presented. There were 7 ayes and 0 nays. The motion carried.

2018/19-144 A motion was made by Costello and seconded by Engelbrecht to approve the 2018-19 Madison-Oneida BOCES Building Level Safety Plans as presented. There were 7 ayes and 0 nays. The motion carried.
2018/19-145  A motion was made by Engelbrecht and seconded by Gustin to approve the resolution, as attached to the official minutes, authorizing program directors to negotiate and execute educational affiliation agreements for internships and mentoring. There were 7 ayes and 0 nays. The motion carried.

2018/19-146  A motion was made by Isbell and seconded by Engelbrecht to approve Alana Boylan as Administrative Intern for the fall 2018 and spring 2019 semesters. Ms. Boylan’s internship will be under the supervision of Heather Mahoney, Director of the Regional Information Center and Jim Rozwood, Elementary Principal of E.A. McAllister Elementary School. There were 7 ayes and 0 nays. The motion carried.

2018/19-147  A motion was made by Engelbrecht and seconded by Costello to move to Executive Session for the purposes of discussing confidential personnel matters. There were 7 ayes and 0 nays. The motion carried.

The President returned to regular session.

2018/19-148  Upon the recommendation of District Superintendent Starks, a motion was made by Isbell and seconded by Costello to approve the recommended 2017-18 merit stipends to Non-Negotiating Administrative & Support staff as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

2018/19-149  The Board moved to the District Superintendent’s Report. The following was discussed: Meetings & Events, 2018-19 SBI Meeting Schedule, 2018-19 Annual Management Plans, Albany Update (information) and Hinman Straub Reports.

2018/19-150  The Board moved to Board Items. The following was discussed: FYI’s and Board Expense Reports.

2018/19-151  A motion was made by Isbell and seconded by Costello to adjourn the meeting at 4:30 pm. There were 7 ayes and 0 nays. The motion carried.

Respectfully Submitted,

Catherine M. Quinn, Clerk of the Board