The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, September 6, 2018, in the Board Room of the District Offices building on the BOCES campus, Verona, New York. The meeting was called to order at 5:05 p.m. by President Suzanne Carvelli. There was no public participation.


Absent: Herb Bingel – Stockbridge Valley and Patrick Baron – VVS

Also Present: Jacklin Starks – District Superintendent, Scott Budelmann – Assistant Superintendent for Administrative Services, Patricia Vacca, Assistant Superintendent for Instruction and Catherine M. Quinn – District Clerk.

2018/19-152 Heather Mahoney, Director of the MORIC was present at the meeting. She led the board in a discussion regarding the evolution of MORIC services over time to accommodate emerging needs, the retention rates of the organization and proposed solutions for the future. She responded to board questions throughout her presentation.

2018/19-153 A motion was made by Isbell and seconded by Engelbrecht to amend the board agenda to include updated personnel reports. There were 7 ayes and 0 nays. The motion carried.

2018/19-154 A motion was made by Engelbrecht and seconded by Costello to approve the minutes of the regular monthly meeting held on August 2, 2018. There were 7 ayes and 0 nays. The motion carried.

2018/19-155 A motion was made by Gustin and seconded by Engelbrecht to approve the July 2018 Treasurer's Report as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

2018/19-156 A motion was made by Gustin and seconded by Costello to approve the monthly Claims Audit Report as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

2018/19-157 A motion was made by Engelbrecht and seconded by Isbell to award the Lumber bid #18-07-002 to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 7 ayes and 0 nays. The motion carried.
A motion was made by Engelbrecht and seconded by Isbell to award the Print Shop & Copy Paper bid #18-07-003, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that items 37010 & 37060 from Veritiv Corp and items 37107 & 37108 from Lindenmeyr Monroe were rejected for incorrect brand. Item 37028 from Lindenmeyr Monroe was rejected for incorrect color. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to award the Tire bid #18-08-001, by category, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that the bid from Goodyear Tire & Rubber Co. was rejected as proposed exceptions to the terms are not acceptable. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to award the Digital Printers bid #18-07-001, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Noted that several items were rejected for failure to conform to bid specifications (single function desktops in lieu of multi-function digital printers), and for items that were not requested in the bid). There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to approve participation in a joint agreements managed by OCM BOCES for computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies & software for the 2018-19 school year, as per the resolution attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to approve the agreement with the Morrisville-Eaton Central School District for a multi-year (CoSer 602) request as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.
A motion was made by Engelbrecht and seconded by Isbell to approve the agreement with the Sauquoit Valley Central School District for a multi-year (CoSer 505) request as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to approve a consulting agreement with Wal-Mart Stores East, LP to provide Security Guard Training at the Walmart Distribution Center in Marcy for the period of August 1, 2018 through July 31, 2019. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Engelbrecht and seconded by Isbell to approve an agreement with Alan T. Spoto, dba Utica School of Insurance. Mr. Spota will be teaching a series of Pre-Licensing and continuing education courses for insurance agents and brokers within the BOCES Consortium of Continuing Education vocational program for the 2018-2019 school year and renewing automatically for two (2) additional annual terms. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Engelbrecht to approve the recommended resignations as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Engelbrecht to approve the recommended leaves of absence as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Costello and seconded by Engelbrecht to approve the recommended professional appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

Upon the recommendation of District Superintendent Starks, a motion was made by Costello and seconded by Engelbrecht to approve the recommended civil service appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Engelbrecht to approve the recommended miscellaneous appointments as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.

A motion was made by Costello and seconded by Engelbrecht to approve the recommended consultants as attached to the official minutes. There were 7 ayes and 0 nays. The motion carried.
A motion was made by Costello and seconded by Engelbrecht to approve new Policy 7052 – School Safety & Educational Climate Reporting. There were 7 ayes and 0 nays. The motion carried.

The Board moved to the Assistant Superintendent for Instruction Report. The following was discussed: Lead Evaluator of Teachers & Principals Recertification, Lead Evaluator of Teachers Recertification, August 29th New Instructional Employee Orientation (information), September 4 & 5 Superintendent Conference Days (information).

A motion was made by Gustin and seconded by Costello to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that the following administrators (annual recertification for 2018-19) – Patricia Vacca, Kathryn Allen, Jim Weaver, Colleen Wuest – have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers and Lead Evaluators of Principals, therefore;

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Patricia Vacca, Kathryn Allen, Jim Weaver and Colleen Wuest be recertified as Lead Evaluators of Teachers & Lead Evaluators of Principals.

There were 7 ayes and 0 nays. The motion carried.

A motion was made by Gustin and seconded by Isbell to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that the following administrators (annual recertification for 2018-19) – Carla Fountain, Trinisa Learry, Laurie Ann Ross, Owen Maranville, Tonia Davis, Amanda Hopkins, Gina Calabro – have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers, therefore;

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Carla Fountain, Trinisa Learry, Laurie Ann Ross, Owen Maranville, Tonia Davis, Amanda Hopkins, Gina Calabro be recertified as Lead Evaluators of Teachers.
There were 7 ayes and 0 nays. The motion carried.

**2018/19-177**
The Board moved to the Assistant Superintendent for Administrative Services Report. The following was discussed: The 2018 Roof & Environmental Controls Project, 2019 Security & Multizone Project and 2019 Backup Generator Project, Intermunicipal Agreement Utica CSD; Affiliation Agreements; Project Agreement with King & King Architects, LLP.

**2018/19-178**
A motion was made by Engelbrecht and seconded by Gustin to approve an Intermunicipal Agreement with the Utica CSD to provide legal services for the 2018-19 school year. There were 7 ayes and 0 nays. The motion carried.

**2018/19-179**
A motion was made by Isbell and seconded by Sherwood to approve the resolution, as attached to the official minutes, authorizing program directors to negotiate and execute educational affiliation agreements for internships and mentoring. There were 7 ayes and 0 nays. The motion carried.

**2018/19-180**
A motion was made by Gustin and seconded by Costello to approve a Project Agreement with King & King, LLP for a Rossetti MORIC Emergency Power Project. There were 7 ayes and 0 nays. The motion carried.

**2018/19-181**
The Board moved to the District Superintendent’s Report. The following was discussed: Meetings & Events, Updated 2018-19 SBI Meeting Schedule, Albany Update (information), Rural Schools Newsletter and Hinman Straub Reports.

Doug Gustin shared the NYSSBA correspondence about meetings with the Governor to discuss the DS salary cap. Sue Carvelli will represent the Board at a meeting on September 20th in Albany.

**2018/19-182**
The Board moved to Board Items. The following was discussed: FYI’s and Board Expense Reports.

Board President Sue Carvelli took a moment to review the topics Jay Worona, NYSSBA Legal Counsel reviewed at Board Planning Day for those unable to attend.

Board Member John Costello talked about an Adult Education event being planned for October 29th from 10:00am–5:00pm at the Kallet Civic Center in downtown Oneida for unemployed residents. This event will provide job-readiness resources to those who attend.
A motion was made by Isbell and seconded by Costello to adjourn the meeting at 7:17 pm. There were 7 ayes and 0 nays. The motion carried.

Respectfully Submitted,

Catherine M. Quinn, Clerk of the Board