MINUTES OF THE REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 8, 2020

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Wednesday, January 8, 2020, in the Board Room of the District Offices building on the BOCES campus, Verona, New York. The meeting was called to order at 5:02 p.m. by President John J. Costello, Sr. There was no public participation. The Board recited the pledge of allegiance.


Absent: Sally Sherwood – Camden, Stephanie Fadale – Hamilton and Donna Isbell – Morrisville-Eaton.

Also Present: Scott Budelmann – Deputy Superintendent/COO, Patricia Vacca, Assistant Superintendent for Instruction and Catherine M. Quinn – District Clerk.

2019/20-321 Faculty and staff from the Adult & Continuing Education division attended the meeting and presented their divisional E&AP. They responded to questions during and after the presentation.

2019/20-322 A motion was made by Gustin and seconded by Baron to approve the following resolution:

WHEREAS, the Board has concluded the search process to select a new District Superintendent; and
WHEREAS, the Board of Education, after careful consideration, has determined that Scott Budelmann possesses the experience and necessary qualifications to serve as the District Superintendent for the Madison-Oneida Board of Cooperative Educational Services and to continue the orderly administration of the BOCES' ongoing programs and projects, and
WHEREAS, Mr. Budelmann has agreed to accept the Board’s offer of appointment to serve as the District Superintendent effective March 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby appoints Scott Budelmann as the District Superintendent of the Madison-Oneida Board of Cooperative Educational Services effective March 1, 2020.

There were 6 ayes and 0 nays. The motion carried.

Mr. Budelmann’s family and colleagues were present at the meeting in support of his appointment as District Superintendent/Chief Executive Officer. Jacklin Starks, former MOBOCES District Superintendent took a moment to publicly congratulate Mr. Budelmann on his appointment and wished him much success.
2019/20-323  A motion was made by Engelbrecht and seconded by Carvelli to amend the agenda to include Updated Personnel Reports. There were 6 ayes and 0 nays. The motion carried.

2019/20-324  A motion was made by Gustin and seconded by Carvelli to approve the minutes of the Regular Monthly meeting held on December 5, 2019. There were 6 ayes and 0 nays. The motion carried.

2019/20-325  A motion was made by Carvelli and seconded by Engelbrecht to approve the minutes of the Special meeting held on December 12, 2019. There were 6 ayes and 0 nays. The motion carried.

2019/20-326  A motion was made by Gustin and seconded by Baron to approve the Treasurer’s Report ending November 30, 2019 as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-327  A motion was made by Gustin and seconded by Baron to approve the monthly Claims Audit Report as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-328  A motion was made by Engelbrecht and seconded by Carvelli to award the Computer Supplies bid #19-11-001, by category, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that items #25036 and #25113 from W.B. Mason Co., Inc. were rejected for failure to comply with bid specifications for incorrect product. There were 6 ayes and 0 nays. The motion carried.

2019/20-329  A motion was made by Engelbrecht and seconded by Carvelli to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 6 ayes and 0 nays. The motion carried.

2019/20-330  A motion was made by Engelbrecht and seconded by Carvelli to approve the agreement with the Sackets Harbor Central School District for a multi-year (CoSer 602) request as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-331  A motion was made by Engelbrecht and seconded by Carvelli to approve an agreement with Cornell Cooperative Extension of Oneida County for the Farm to School Grant. The agreement provided for a Farm to School Education Outreach Specialist to fulfill the responsibilities outlined in the grant. There were 6 ayes and 0 nays. The motion carried.

2019/20-332  A motion was made by Engelbrecht and seconded by Carvelli to approve an agreement with Cornell Cooperative Extension of Oneida County for the Farm to
School Grant. The agreement provided for a Food System Planning Consultant to fulfill the responsibilities outlined in the grant. There were 6 ayes and 0 nays. The motion carried.

2019/20-333 A motion was made by Engelbrecht and seconded by Carvelli to approve a contract with MasterLibrary.Com, LLC to provide access to a web-based repository software pertaining to facilities management for participating school districts. There were 6 ayes and 0 nays. The motion carried.

2019/20-334 A motion was made by Engelbrecht and seconded by Carvelli to approve a one-year contract extension to the Cold Beverage Vending Service with Servomation with no changes to the terms, pricing or conditions. There were 6 ayes and 0 nays. The motion carried.

2019/20-335 A motion was made by Engelbrecht and seconded by Carvelli to approve a contract with NaviGate Prepared to provide a centralized software for developing, managing, accessing and implementing school safety information and plans. The contract will also enhance the services provided by the MOBOCES Risk Management Service. There were 6 ayes and 0 nays. The motion carried.

2019/20-336 A motion was made by Gustin and seconded by Engelbrecht to approve the recommended resignations as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-337 A motion was made by Gustin and seconded by Engelbrecht to approve the recommended leaves of absence as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-338 Upon the recommendation of Interim District Superintendent Sherwood, a motion was made by Gustin and seconded by Engelbrecht to approve the recommended professional appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-339 Upon the recommendation of Interim District Superintendent Sherwood, a motion was made by Gustin and seconded by Engelbrecht to approve the recommended civil service appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

2019/20-340 A motion was made by Gustin and seconded by Engelbrecht to approve the recommended continuing education appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.
A motion was made by Gustin and seconded by Engelbrecht to approve the recommended miscellaneous appointments as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Gustin and seconded by Engelbrecht to approve the recommended consultants as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

A motion was made by Gustin and seconded by Engelbrecht to approve the recommended performing arts contracts as attached to the official minutes. There were 6 ayes and 0 nays. The motion carried.

Upon the recommendation of Interim District Superintendent Sherwood, a motion was made by Baron and seconded by Carvelli to grant tenure to Christy Campanaro, Teaching Assistant, effective March 15, 2020, upon satisfactory completion of her probationary period. There were 6 ayes and 0 nays. The motion carried.

The Board moved to the Assistant Superintendent for Administrative Services Report. The following was discussed: Admin Planning Day (information), Student Appreciation E-Mail (information), Oneida Indian Nation Partnership (information), CTE Local Advisory Council Board Member Representation (information).

A motion was made by Baron and seconded by Engelbrecht to move to Executive Session for the purposes of discussing confidential personnel matters. There were 6 ayes and 0 nays. The motion carried.

The President returned to regular session.

A motion was made by Carvelli and seconded by Engelbrecht to approve the following resolution:

WHEREAS, the Board has concluded the search process to select a new District Superintendent; and

WHEREAS, the Board of Education, after careful consideration, has determined that Scott Budelmann possesses the experience and necessary qualifications to serve as the District Superintendent for the Madison-Oneida Board of Cooperative Educational Services and to continue the orderly administration of the BOCES ongoing programs and projects, and

WHEREAS, Mr. Budelmann has agreed to accept the Board’s offer of appointment to serve as the District Superintendent effective March 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby appoints Scott Budelmann as the District Superintendent of the Madison-Oneida Board of Cooperative Educational Services for an initial term of three (3) years, commencing March 1, 2020 through
February 28, 2023 at an initial annual base salary of One Hundred Seventy-Five Thousand and No/100 Dollars ($175,000.00) and hereby ratifies and adopts a written Employment Agreement (attached hereto as Exhibit “A”) containing all of the relevant and applicable benefits, terms and conditions of employment for the District Superintendent.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board, or the Vice President in his absence, to execute said Agreement on behalf of the BOCES.

There were 6 ayes and 0 nays. The motion carried.

2019/20-348 The Board moved to the Deputy Superintendent/COO Report. The following was discussed: Meetings & Events, Intermunicipal Agreement for Shared Legal Services – Clifton-Fine CSD, Amendment to the 403(b) Retirement Plan, Facilities Update, Transition Discussion, Rural Schools December 2019 Newsletter and Hinman Straub Reports.

2019/20-349 A motion was made by Engelbrecht and seconded by Baron to approve an Intermunicipal Agreement with the Clifton-Fine CSD to provide legal services effective October 1, 2019 through June 30, 2020. There were 6 ayes and 0 nays. The motion carried.

2019/20-350 A motion was made by Gustin and seconded by Baron to approve an amendments to the Madison-Oneida BOCES 403(b) Retirement Plan to comply with the current IRS regulation changes involving eligibility requirements for part-time employees as well as amendments to the regulations surrounding hardship distributions. There were 6 ayes and 0 nays. The motion carried.

2019/20-351 The Board moved to Board Items. The following was discussed: FYI’s, Board Expense Report.

2019/20-352 A motion was made by Carvelli and seconded by Monfiletto to adjourn the meeting at 7:25pm. There were 6 ayes and 0 nays. The motion carried.

Respectfully Submitted,

[Signature]

Catherine M. Quinn, Clerk of the Board