

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, AUGUST 6, 2020

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, August 6, 2020 in Room 228 of the Andrew D. Rossetti Education Center, located on the BOCES campus at 4937 Spring Rd., Verona, NY. The meeting was called to order at 2:44 p.m. by President Patrick Baron. There was no public participation.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Suzanne Carvelli – Rome and Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Stephanie Fadale – Hamilton.

Also Present: Scott Budelmann – District Superintendent, Lisa Decker – Deputy Superintendent for Finance & Operations and Catherine M. Quinn – District Clerk. Dr. Matthew Williams was also present at the meeting as an observer.

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| 2020/21-122 | A motion was made by Carvelli and seconded by Sherwood to amend the agenda to include approval of Special Meeting minutes, position creation and updated personnel reports. There were 8 ayes and 0 nays. The motion carried. | AMEND AGENDA |
| 2020/21-123 | A motion was made by Engelbrecht and seconded by Carvelli to approve the minutes of the Organizational meeting held on July 8, 2020. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 7/8/20
ORGANIZATIONAL
MEETING |
| 2020/21-124 | A motion was made by Sherwood and seconded by Isbell to approve the minutes of the Regular Monthly meeting held on July 8, 2020. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 7/8/20
REGULAR MONTHLY
MEETING |
| 2020/21-125 | A motion was made by Gustin and seconded by Sherwood to approve the minutes of the Special meeting held on July 16, 2020. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 7/16/20
SPECIAL MEETING |
| 2020/21-126 | A motion was made by Isbell and seconded by Engelbrecht to approve the minutes of the Special meeting held on July 30, 2020. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 7/30/20
SPECIAL MEETING |
| 2020/21-127 | A motion was made by Gustin and seconded by Engelbrecht to approve the monthly Claims Audit Report as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | MONTHLY CLAIMS
AUDIT REPORT |
| 2020/21-128 | A motion was made by Gustin and seconded by Isbell to award the Professional Learning Services RFP #20-07-004, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | RFP:
PROFESSIONAL
LEARNING SERVICES |

2020/21-129	A motion was made by Gustin and seconded by Isbell to award the Equine Animal Science Facility Rental RFP #20-06-002, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried.	RFP: EQUINE & ANIMAL SCIENCE FACILITY RENTAL
2020/21-130	A motion was made by Gustin and seconded by Isbell to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 8 ayes and 0 nays. The motion carried.	EXCESS/OBSOLETE EQUIPMENT
2020/21-131	A motion was made by Gustin and seconded by Isbell to approve to approve a resolution, as attached to the official minutes; that authorizes Erie 1 BOCES to negotiate contracts for the licensing of specified software/learning packages. There were 8 ayes and 0 nays. The motion carried.	INSTALLMENT 2020- 2021 INSTRUCTIONAL TECHNOLOGY STATEWIDE AGREEMENTS
2020/21-132	A motion was made by Gustin and seconded by Isbell to approve the agreement to approve an Equine & Animal Science Facility Rental Contract with Alexis C. Peters and Scott V. Kullman, located at 6457 Rock Road, Verona, to provide space for the Equine & Animal Science Program for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried.	APPROVE: EQUINE & ANIMAL SCIENCE FACILITY RENTAL CONTRACT
2020/21-133	A motion was made by Gustin and seconded by Isbell to award the financing of Installment Purchase Contracts to Bank of America Public Capital Corp. as a result of a joint RFP issued for the 2020-2021 school year by OCM BOCES. There were 8 ayes and 0 nays. The motion carried.	FINANCING OF INSTALLMENT PURCHASE AGREEMENTS
2020/21-134	A motion was made by Gustin and seconded by Isbell to approve contract addendums with Brainpop, Learning A-Z and Noodletools, whose products are offered through the School Library System. The addendums reflect the Ed Law 2-d requirements regarding student privacy and data collection. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONTRACT ADDENDUMS
2020/21-135	A motion was made by Gustin and seconded by Isbell to approve the service agreement with the Kelberman Center for the 2020-2021 school year for consultations, trainings and behavioral services to students with special needs. There were 8 ayes and 0 nays. The motion carried.	APPROVE: KELBERMAN CENTER 2020-21 SERVICE AGREEMENT
2020/21-136	A motion was made by Gustin and seconded by Isbell to approve the agreement with the Clinton Central School District for a multi-year (CoSer 505-6360) request as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	INSTALLMENT PURCHASE REQUEST: CLINTON CSD

2020/21-137	A motion was made by Engelbrecht and seconded by Isbell to create the position of On-Line Instructor (30) – Regional Information Center. These will be 10-month non-negotiating administrative & professional positions. There were 8 ayes and 0 nays. The motion carried.	POSITION CREATION: ON-LINE INSTRUCTOR
2020/21-138	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended resignations as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: RESIGNATIONS
2020/21-139	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended leaves of absence as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: LEAVES OF ABSENCE
2020/21-140	Upon the recommendation of District Superintendent Budelmann, a motion was made by Engelbrecht and seconded by Isbell to approve the recommended professional appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: PROFESSIONAL APPOINTMENTS
2020/21-141	Upon the recommendation of District Superintendent Budelmann, a motion was made by Engelbrecht and seconded by Isbell to approve the recommended civil service appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CIVIL SERVICE APPOINTMENTS
2020/21-142	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended continuing education appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONTINUING EDUCATION APPOINTMENTS
2020/21-143	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended miscellaneous appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2020/21-144	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended summer school appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: SUMMER SCHOOL APPOINTMENTS
2020/21-145	A motion was made by Engelbrecht and seconded by Isbell to approve the recommended consultants as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2020/21-146	A motion was made by Sherwood and seconded by Isbell to approve Policy 5011 – Holiday Closings, as revised. There were 8 ayes and 0 nays. The motion carried.	APPROVE: POLICY 5011

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| 2020/21-147 | A motion was made by Sherwood and seconded by Isbell to approve Policy 6070 – Holiday Schedule, as revised. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
POLICY 6070 |
| 2020/21-148 | The Board moved to the Deputy Superintendent for Finance & Operations Report. The following was discussed: Facilities Update, 2020-2021 BOCES Wide School Safety Plan, Automobile Repair Services MOA – Town of Westmoreland and Intermunicipal Agreements for Shared School Attorneys. | DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT |
| 2020/21-149 | A motion was made by Isbell and seconded by Gustin to approve the 2020-2021 Madison-Oneida BOCES Wide School Safety Plan as presented. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
2020-2021 MADISON-
ONEIDA BOCES
SCHOOL SAFETY PLAN |
| 2020/21-150 | A motion was made by Engelbrecht and seconded by Costello to approve an Agreement with the Town of Westmoreland for Automotive Repair Services with services provided through the Central Bus Maintenance Service effective July 1, 2020 through June 30, 2021. There were 8 ayes and 0 nays. The motion carried. | APPROVE AGREEMENT:
TOWN OF
WESTMORELAND -
AUTOMOTIVE REPAIR
SERVICES |
| 2020/21-151 | A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Greene CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
GREENE CSD |
| 2020/21-152 | A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Holland Patent CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
HOLLAND PATENT CSD |
| 2020/21-153 | A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the NY Mills UFSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
NY MILLS UFSD |
| 2020/21-154 | A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Oneida-Herkimer-Madison BOCES to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
ONEIDA-HERKIMER-
MADISON BOCES |
| 2020/21-155 | A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Poland CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
POLAND CSD |

- 2020/21-156 A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Rome CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. INTERMUNICIPAL AGREEMENT: ROME CSD
- 2020/21-157 A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Utica CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. INTERMUNICIPAL AGREEMENT: UTICA CSD
- 2020/21-158 A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the VVS CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. INTERMUNICIPAL AGREEMENT: VVS CSD
- 2020/21-159 A motion was made by Gustin and seconded by Isbell to approve an Intermunicipal Agreement with the Waterville CSD to provide legal services for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. INTERMUNICIPAL AGREEMENT: WATERTVILLE CSD
- 2020/21-160 A motion was made by Isbell and seconded by Monfiletto to move to Executive Session to discuss specific personnel matters. There were 8 ayes and 0 nays. The motion carried. EXECUTIVE SESSION
- The President returned to regular session.
- 2020/21-161 A motion was made by Sherwood and seconded by Isbell to approve the 2020-2021 Madison-Oneida BOCES Building Level Safety Plans as presented. There were 8 ayes and 0 nays. The motion carried. APPROVE: 2020-2021 BUILDING LEVEL SAFETY PLANS
- 2020/21-162 Upon the recommendation of District Superintendent Budelmann, a motion was made by Isbell and seconded by Costello to approve the recommended 2019-20 merit stipends to Non-Negotiating Administrative & Support staff as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. APPROVE: 2019-2020 MERIT STIPENDS
- 2020/21-163 A motion was made by Carvelli and seconded by Engelbrecht to approve an employment agreement with Matthew C. Williams, Assistant Superintendent for Curriculum & Instruction, to include a salary of \$140,000, effective August 27, 2020 – June 30, 2021, as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. APPROVE: 2020-21 EMPLOYMENT AGREEMENT: ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION
- 2020/21-164 The Board moved to the District Superintendent's Report. The following was discussed: Meetings & Events, Albany Update, Reopening Plans, Update on Search for Interim and new Commissioner, Teacher Aide Layoffs & Call Backs, Delivery of Instruction (remote/in person), New Assistant for Curriculum & Instruction. DISTRICT SUPERINTENDENT'S REPORT

2020/21-165 The Board moved to Board Items. The following was discussed: Board Expense Report (final for 2019-20) and Board Member Recognition.

BOARD ITEMS

Board President Patrick Baron took a moment to congratulate board member Douglas Gustin, Canastota representative, for his recent recognition from NYSSBA. Mr. Gustin was a recipient of a NYSSBA Level 4 Board Lifetime Achievement Award. Mr. Baron presented Mr. Gustin with a commemorative plaque and certificate.

2020/21-166 A motion was made by Isbell and seconded by Engelbrecht to adjourn the meeting at 4:22 pm. There were 8 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,



Catherine M. Quinn, Clerk of the Board