

**MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, SEPTEMBER 3, 2020**

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, September 3, 2020 in the 2nd Floor Conference Room of the John J. Costello, Sr. Transportation Center, located at 1136 Freedom Drive, Oneida, New York. The meeting was called to order at 5:00 p.m. by President Patrick J. Baron. There was no public participation.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Stephanie Fadale – Hamilton Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Suzanne Carvelli – Rome and Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Also Present: Scott Budelmann – District Superintendent, Lisa Decker – Deputy Superintendent for Finance & Operations. Matthew Williams, Assistant Superintendent for Curriculum & Instruction and Catherine M. Quinn – District Clerk.

2020/21-167 A motion was made by Isbell and seconded by Carvelli to amend the agenda to include updated personnel reports. There were 8 ayes and 0 nays. The motion carried. AMEND AGENDA

2020/21-168 A motion was made by Engelbrecht and seconded by Isbell to approve the minutes of the regular monthly meeting held on August 6, 2020. There were 8 ayes and 0 nays. The motion carried. APPROVE:
MINUTES OF 8/6/20
REGULAR MONTHLY
MEETING

2020/21-169 A motion was made by Gustin and seconded by Engelbrecht to approve the minutes of the Treasurer’s Report ending June 30, 2020. There were 8 ayes and 0 nays. The motion carried. APPROVE:
TREASURER’S REPORT
ENDING JUNE 30, 2020

2020/21-170 A motion was made by Gustin and seconded by Fadale to approve the minutes of the Treasurer’s Report ending July 31, 2020. There were 8 ayes and 0 nays. The motion carried. APPROVE:
TREASURER’S REPORT
ENDING JULY 31, 2020

2020/21-171 A motion was made by Gustin and seconded by Monfiletto to approve the monthly Claims Audit Report as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. MONTHLY CLAIMS
AUDIT REPORT

2020/21-172 A motion was made by Engelbrecht and seconded by Isbell to award the Lumber bid #20-07-002, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. BID:
LUMBER

The Welding Supplies bid #20-08-002 was removed from the agenda and will be analyzed and awarded at the October 2, 2020 meeting. BID:
WELDING SUPPLIES

- 2020/21-173 A motion was made by Engelbrecht and seconded by Isbell to award the Digital Printers bid #20-07-001 on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note the bid from Konica Minolta Business Solutions USA Inc. was rejected for failure to comply with bid specifications. The bid from Eastern Managed Print Network was rejected for failure to complete all required bid documentation. There were 8 ayes and 0 nays. The motion carried. BID:
DIGITAL PRINTERS
- 2020/21-174 A motion was made by Engelbrecht and seconded by Isbell to award the Print Shop & Copy Paper bid #20-07-003 on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that items 37107, 37108, 37109 and 37110 from Lindenmeyr Monroe were rejected for failure to comply with bid specifications. There were 8 ayes and 0 nays. The motion carried. BID:
PRINT SHOP & COPY
PAPER
- 2020-21-175 A motion was made by Engelbrecht and seconded by Isbell to award the Tires bid #20-08-001 by category, to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. Note that the bid from Goodyear Tire & Rubber Co. was rejected for failure to comply with bid specifications. There were 8 ayes and 0 nays. The motion carried. BID:
TIRES
- 2020/21-176 A motion was made by Engelbrecht and seconded by Isbell to declare the equipment list, as attached to the official minutes, as excess or obsolete. There were 8 ayes and 0 nays. The motion carried. EXCESS/OBSOLETE
EQUIPMENT
- 2020/21-177 A motion was made by Engelbrecht and seconded by Isbell to approve to approve a resolution, as attached to the official minutes; that authorizes MOBOCES to opt in to an existing agreement between Erie 1 BOCES and Google, LLC. This will provide teachers and student with access to classroom content both in class and remotely and is in compliance with Education Law 2-d. There were 8 ayes and 0 nays. The motion carried. GOOGLE, LLC
OPT-IN AGREEMENT
- 2020/21-178 A motion was made by Engelbrecht and seconded by Isbell to approve to approve a resolution, as attached to the official minutes; that authorizes MOBOCES to opt in to an existing agreement between Erie 1 BOCES and Zoom Video Communications, Inc. This will ensure Zoom is offered at reduced pricing and is compliance with Education Law 2-d. There were 8 ayes and 0 nays. The motion carried. ZOOM VIDEO
COMMUNICATIONS,
INC.
OPT-IN AGREEMENT
- 2020/21-179 A motion was made by Engelbrecht and seconded by Isbell to approve a contract with Proximity. This contract will allow Proximity to deliver software that collects and analyzes geodemographic-economic data. There were 8 APPROVE CONTRACT:
PROXIMITY

ayes and 0 nays. The motion carried.

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| 2020/21-180 | A motion was made by Engelbrecht and seconded by Isbell approve participation in a joint bidding managed by Erie 1 BOCES for the purchase of specified forms, equipment and software for the 2020-2021 school year, as per the resolution attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | PARTICIPATION IN
JOINT BIDDING FOR
FORMS, EQUIPMENT &
SOFTWARE |
| 2020/21-181 | A motion was made by Engelbrecht and seconded by Isbell to approve a contract with Zearn. This contract will provide a web based software application that schools use to address digital content and math intervention and support of remote and hybrid learning needs. There were 8 ayes and 0 nays. The motion carried. | APPROVE CONTRACT:
ZEARN |
| 2020/21-182 | A motion was made by Engelbrecht and seconded by Isbell to approve an agreement between Madison-Oneida BOCES, Oneida City School District and the Madison County (Public Safety Building) to provide educational programming for Oneida CSD incarcerated school aged students at Madison County Public Safety Building. There were 8 ayes and 0 nays. The motion carried. | APPROVE AGREEMENT:
INCARCERATED YOUTH |
| 2020/21-183 | A motion was made by Carvelli and seconded by Engelbrecht to create the position of On-Line Instructor (20) – Regional Information Center. These will be 10-month non-negotiating administrative & professional positions. There were 8 ayes and 0 nays. The motion carried. | POSITION CREATION:
ON-LINE INSTRUCTOR |
| 2020/21-184 | A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended resignations as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
RESIGNATIONS |
| 2020/21-185 | A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended leaves of absence as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
LEAVES OF ABSENCE |
| 2020/21-186 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Carvelli and seconded by Engelbrecht to approve the recommended professional appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
PROFESSIONAL
APPOINTMENTS |
| 2020/21-187 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Carvelli and seconded by Engelbrecht to approve the recommended civil service appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
CIVIL SERVICE
APPOINTMENTS |
| 2020/21-188 | A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended continuing | APPROVE:
CONTINUING |

	education appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	EDUCATION APPOINTMENTS
2020/21-189	A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended miscellaneous appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2020/21-190	A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended summer school appointments as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: SUMMER SCHOOL APPOINTMENTS
2020/21-191	A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended Internship/Fieldwork Experiences as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: INTERNSHIP/ FIELDWORK EXPERIENCES
2020/21-192	A motion was made by Carvelli and seconded by Engelbrecht to approve the recommended consultants as attached to the official minutes. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2020/21-193	Upon the recommendation of District Superintendent Budelmann, a motion was made by Gustin and seconded by Fadale to grant tenure to Bryan Yurka, Educational Data Analyst – Regional Information Center, in the area of Instructional Support Services – Curriculum and Differentiated Instruction and the Analysis of Student Performance Data; effective October 19, 2020, upon satisfactory completion of his probationary period. There were 8 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: BRYAN YURKA
2020/21-194	Upon the recommendation of District Superintendent Budelmann, a motion was made by Isbell and seconded by Engelbrecht to grant tenure to Heather Still, Teacher, Health Occupations – Career & Technical Education, in the Special Subject Area: Health Occupations; effective November 14, 2020, upon satisfactory completion of her probationary period. There were 8 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: HEATHER STILL
2020/21-195	The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. The following was discussed: APPR Recertification LEAD Evaluator for Teachers & Principals, APPR Recertification LEAD Evaluator for Teachers and Opening Day Activities.	ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION REPORT
	<i>Sally Sherwood arrived at the meeting.</i>	
2020/21-196	A motion was made by Gustin and seconded by Isbell to approve the following resolution: WHEREAS, the Board of Education has been provided	APPROVE: RE-CERTIFICATION OF LEAD EVALUATORS OF TEACHERS & LEAD

evidence that the following administrators (annual recertification for 2020-2021) – Kathryn Allen, James Weaver – have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers and Lead Evaluators of Principals, therefore;

EVALUATORS OF
PRINCIPALS

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Kathryn Allen and James Weaver be recertified as Lead Evaluators of Teachers & Lead Evaluators of Principals.

There were 9 ayes and 0 nays. The motion carried.

2020/21-197 A motion was made by Engelbrecht and seconded by Isbell to approve the following resolution:

APPROVE:
RE-CERTIFICATION OF
LEAD EVALUATORS OF
TEACHERS

WHEREAS, the Board of Education has been provided evidence that the following administrators (annual recertification for 2020-2021) – Carla Fountain, Laurie Ann Ross, Owen Maranville, Amanda Hopkins, Gina Calabro, Erin Noto, Randy Raux – have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers, therefore;

BE IT RESOLVED, that upon the recommendation of the District Superintendent of Schools, Carla Fountain, Laurie Ann Ross, Owen Maranville, Amanda Hopkins, Gina Calabro, Erin Noto and Randy Raux be recertified as Lead Evaluators of Teachers.

There were 9 ayes and 0 nays. The motion carried.

2020/21-198 A motion was made by Carvelli and seconded by Isbell to move to Executive Session to discuss specific personnel matters. There were 9 ayes and 0 nays. The motion carried.

EXECUTIVE SESSION

The President returned to regular session.

2020/21-199 A motion was made by Engelbrecht and seconded by Sherwood to approve the categorized list of Non-Negotiating Administrative & Professional and Support Staff titles as recommended and attached to the official minutes. There were 9 ayes and 0 nays. The motion carried.

CATEGORIZED LIST OF
NON-NEGOTIATING &
SUPPORT STAFF TITLES

2020/21-200 The Board moved to the Deputy Superintendent for Finance & Operations Report. The following was discussed: Facilities Update, Intermunicipal Agreements for Shared School Attorneys, Appointments, Title IX Board Resolution.

DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT

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| 2020/21-201 | A motion was made by Gustin and seconded by Costello to approve an Intermunicipal Agreement with the Camden CSD to provide legal services for the 2020-2021 school year. There were 9 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
CAMDEN CSD |
| 2020/21-202 | A motion was made by Gustin and seconded by Costello to approve an Intermunicipal Agreement with the Canastota CSD to provide legal services for the 2020-2021 school year. There were 9 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
CANASTOTA CSD |
| 2020/21-203 | A motion was made by Gustin and seconded by Costello to approve an Intermunicipal Agreement with the DCMO BOCES to provide legal services for the 2020-2021 school year. There were 9 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
DCMO BOCES |
| 2020/21-204 | A motion was made by Gustin and seconded by Costello to approve an Intermunicipal Agreement with the Morrisville-Eaton CSD to provide legal services for the 2020-2021 school year. There were 9 ayes and 0 nays. The motion carried. | INTERMUNICIPAL
AGREEMENT:
MORRISVILLE-EATON
CSD |
| 2020/21-205 | A motion was made by Monfiletto and seconded by Isbell to appoint Matthew Williams, Assistant Superintendent for Curriculum & Instruction as the alternate to certify payrolls for the 2020-2021 school year. There were 8 ayes and 0 nays. The motion carried. | PAYROLL
CERTIFICATION |
| 2020/21-206 | A motion was made by Isbell and seconded by Gustin to approve the Title IX Board Resolution attached to the official minutes, in response to changes pertaining to the amended regulations concerning the implementation of Title IX for the Education Amendments of 1975, specifically Part 106. It further authorizes Matthew C. Williams, Ph.D, Assistant Superintendent for Curriculum & Instruction as the Title IX Coordinator. There were 9 ayes and 0 nays. The motion carried. | TITLE IX BOARD
RESOLUTION |
| 2020/21-207 | The Board moved to the District Superintendent's Report. The following was discussed: Albany Update (Acting Commissioner Appointed, Governor's Budget, keeping track of student online participation, mask do's and don'ts, Rural Schools Activities) Meetings & Events, Updated 2020-2021 SBI Calendar of Meetings, NYSSBA Convention, Upcoming Policy, Audit and Zoom Committee Meetings. | DISTRICT
SUPERINTENDENT'S
REPORT |
| 2020/21-208 | The Board moved to Board Items. The following was discussed: Board Member Resignation (Stephanie Fadale, Hamilton Representative) Board Expense Report. | BOARD ITEMS |

2020-21-209 A motion was made by Carvelli and seconded by Engelbrecht to accept, with regret, the resignation of Stephanie Fadale, Hamilton Board Representative, from the Madison-Oneida Board of Cooperative Educational Services effective September 15, 2020. There were 9 ayes and 0 nays. The motion carried.

BOARD MEMBER
RESIGNATION

2020/21-210 A motion was made by Isbell and seconded by Fadale to adjourn the meeting at 6:43 pm. There were 8 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,



Catherine M. Quinn, Clerk of the Board