SPRING 2021
JANUARY - AUGUST 2021
SPRING CLASSES:
HEALTH OCCUPATIONS
SKILLED TRADES
NEW! OUTDOOR
BUSINESS/INDUSTRY
LITERACY
HUNDREDS OF ONLINE CLASSES
VISIT US ONLINE:
WWW.MOBOCES.ORG/ADULTED
PROMOTE LIFELONG LEARNING TO ACHIEVE LIFELONG SUCCESS
Hello Everyone and Welcome to a New Year!

This message is full of gratitude as we continue to navigate these choppy waters.

I want to thank our Board of Education, our Senior Administration team, and all BOCES staff from the Central Business Office to the Regional Information Center for always having our backs and supporting us 110%. Thank you!

I want to thank our community for the kindness and understanding you have shown us during these unprecedented times. Thank you!

I would be remiss if I didn’t send out a huge wave of gratitude to our students who have hung in there as we quickly switched gears to virtual and packet distance learning. Their continued support as we developed a re-opening plan and switched back to in-person teaching was remarkable. Thank you!

And last but certainly not least, my sincere appreciation to the Adult & Continuing Education team, teachers, support staff, and coordinators. WOW! Your grit and determination to serve our students continues to impress me every day. Thank you!

I could not be more proud to be part of the Adult & Continuing Education team serving the BOCES communities.

Be well & be safe everyone,

Brenda L. Wolak
Director of Adult & Continuing Education
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Career Training (100+ Hour Courses)

These courses are designed for people who are changing careers or seeking their first job. BOCES helps individuals learn hands-on skills employers are seeking from new-hires. Quick, affordable training is just what’s needed for new high school graduates or those who have plenty of work experience to prepare for a career in a Healthcare, Construction, or Cosmetology setting. Call for information about potential funding opportunities and payment plans.*

Healthcare Career Training Courses

Practical Nurse 1260 hrs. (11 months)
$13,500 + other associated costs (est. $1,600)
Apply now to one of the BOCES practical nursing programs, offered in two locations. This course will prepare you to take the New York State Licensed Practical Nurse (LPN) Licensure Board exam. Call (315) 738-7322, or e-mail michellesmith@bocescce.org for a course fact sheet and full details. Please call four months in advance of the start date to complete the admissions process.

MO BOCES: April 2021
Utica ACCESS Site: July 2021

Dental Assistant 146 hrs.
130 classroom, 16 observation
$800
Learn the basics of dental anatomy and physiology, infection control, basic life support for healthcare professionals, chairside procedures, and other topics related to the dental office environment. A field experience, which may require a physical examination and current immunizations, is scheduled in addition to the hours listed. A high school diploma or high school equivalency is required.** Purchase of textbook required. Visit www.moboces.org/adulted for textbook information.

OHM BOCES, Door D: 2/1 – 6/14
M, W 5:00 - 9:00

Home Health Aide (HHA) Training Program
95 hrs. (3 weeks)
$950
The HHA program teaches mature, caring, reliable persons how to provide family-centered healthcare in a home setting or in an assisted living facility. Criminal background checks are required for employment.** Call (315) 738-7322, or e-mail michellesmith@bocescce.org for a course fact sheet and full details.

Nurse Aide Training (CNA) Program
120 hrs. (6 weeks)
$1,500
This NYSED approved curriculum allows you to take the exam to become a Certified Nurse Aide (CNA) in New York State. Students will need to pass a background check for employment. A high school diploma or high school equivalency is required.** Call (315) 738-7322, or e-mail michellesmith@bocescce.org for a course fact sheet and full details.

Register Online: www.moboces.org/adulted
EKG Technician 100 hrs.
70 classroom, 30 externship
$800
This course will prepare you for the critical tasks of administering EKG’s, as well as Holter monitoring and stress testing. This course is a great addition for a candidate already holding a certificate as a Medical Assistant, Certified Nursing Assistant or LPN. You may want to consider Ed2Go Medical Terminology, an online course before this program, if you have minimal healthcare experience. Students who successfully complete the course requirements will be eligible to sit for the Certified EKG Technician (CET) exam through the National Healthcareer Association (NHA). **Certification exam fees are not included in course tuition. Purchase of textbooks required. Visit www.moboces.org/adulted for textbook information.

Rome ACCESS Site: 2/2 - 4/6
TU, TH 5:00 - 9:00

Medical Assistant 290 hrs.
227 classroom, 63 Externship (23 Weeks)
$2,550
Medical Assisting is one of the nation’s fastest growing careers. This course will prepare you to support the work of physicians and other health professionals and work in a professional office, clinic or an ambulatory setting. Students who successfully complete all course requirements are eligible to take the National Administrative and/or the Clinical Medical Assistant certification exams.** Certification exam fees, books, and uniforms are included in course tuition. You will also receive certification for DOT drug testing.

Rome ACCESS Site: 2/22 - 7/19
M, W, F 10:00AM-2:00
Rome ACCESS Site: 2/22 - 7/19
M, W, F 5:00-9:00

Phlebotomist 200 hrs.
112 classroom, 88 Externship
$1,275
In this course you will learn the theory and hands-on skills to be a part of the clinical team drawing blood specimens and performing medical laboratory testing. You may want to consider Ed2Go Medical Terminology or Anatomy & Physiology, prior to course, if you have minimal healthcare experience. Satisfactory completion of this course qualifies a student to take the National Phlebotomy Association’s certification exam and earn the Certified Phlebotomy Technician (CPT) credential.** Certification exam fee is not included in the tuition. In addition, you receive your DOT Drug Testing Certification. Purchase of textbook required. Visit www.moboces.org/adulted for textbook information.

OHM BOCES, Door D: 2/22 - 6/7
M, W 5:00-9:00
MO BOCES: 2/23 - 6/3
TU, TH 5:00-9:00

**A high school diploma or equivalency is preferred (not required) to take the class, but is required to sit for the certification exam. Students may be dual-enrolled in certain Health Occupations classes and High School Equivalency classes. Those without a high school diploma or equivalency must meet with a Case Manager prior to enrolling to discuss pathways to a high school equivalency diploma.

Rome ACCESS Site: (315)334-8000
Utica ACCESS Site: (315)738-7300
Madison County ACCESS Site: (315)363-2400
Veteran’s Outreach Center: (315)769-0975 ext.209

Register by Phone: (315)361-5800 or (315)793-8696
Construction Career Training

Heating, Ventilation, and Air Conditioning Program
570 hrs. (9 month program)
$5,000
Technical and hands-on approach to obtaining the skills required to be employed as an HVAC technician. First Aid/CPR, OSHA-10, and EPA certification test for refrigerant and recovery included in tuition. Purchase of textbook required. Additional HVAC toolkit list will be emailed to students after registration.
MO BOCES: Fall 2021

Carpentry – Employment Entry Level Program
120 hrs. (110 hrs. classroom, 10 hrs. online)
$1,325
Learn the skills necessary for entry level employment including introduction to material selection, layout practices, basic geometry, blueprint reading, load calculations, tool usage and safety. Participate in: framing walls and roofs; installing windows, doors, and siding; cutting trim. Gain knowledge in proper workplace communication and the importance of building relationships with other trades. First Aid/CPR and OSHA-10 included. Students will need safety glasses, measuring tape and tool belt. Purchase of textbook required. Visit www.moboces.org/adulted for textbook information.
OHM BOCES; Door D: 2/1 - 6/7
M, W 6:30 - 9:30

Welding – Employment Entry Level Program
120 hrs. (110 hrs. classroom, 10 hrs. online)
$1,400
Preparation for entry-level employment and the American Welding Society certification examination. First Aid/CPR and OSHA-10 included. Detailed information about the American Welding Society certification testing is available at www.aws.org. Class size is limited, register early!
OHM BOCES; Door D: 1/11 - 5/10
M, W 5:00 – 9:00

Heavy Equipment Operation
220 hrs. (8 weeks)
$2,350
The focus of this course is hands-on experience with a dozer, loader, backhoe, excavator, and dump truck. You will even use our new state-of-the-art simulator! Includes practical machinery care and daily maintenance. Students must provide suitable clothing for the operation of this machinery. Valid driver’s license is required. First Aid/CPR and OSHA-10 included. Purchase of textbook required. Visit www.moboces.org/adult for textbook information.
MO BOCES: 4/12 - 6/5
M, T, W, TH 3:00- 8:00 & SA 7:00AM-3:30PM

Electrical – Employment Entry Level Program
120 hrs. (110 hrs. classroom, 10 hrs. online)
$1,500
This program prepares students with foundational knowledge in electricity suitable to entry-level employment or an apprenticeship program. Students will receive training in basic shop math, hand & power tools, precision measuring instruments, electrical blueprints, the National Electric Code standards and practices, OSHA, electrical theory, conduit bending, Motors and NEMA Designations. First Aid/CPR and OSHA-10 included. Purchase of textbook required. Visit www.moboces.org/adulted for textbook information.
OHM BOCES, Door D: 3/2 - 6/24
TU, TH 6:00-9:00
Cosmetology Training Courses

Nail Technology
250 hrs. (18 weeks)
$1,890
Learn how to do nails and build your own clientele either in a salon or your own shop. This course is designed to help you pass the New York State Nail Technology Licensing Exam. Using the 250-hour Nail Specialty Curriculum and covering both theory and “hands-on” instruction, the course covers safety and sanitation, anatomy and physiology, nail diseases, manicuring and pedicuring, tip application and design, nail wraps, art and extensions, acrylic nails, and much more. Purchase of books and supplies required. OHM BOCES; Door D: 6/1-9/30

Licensed Cosmetology
1,000 hrs. (16 month program)
Cosmetology will provide you with the technical knowledge and skills necessary to qualify for the New York State Appearance Enhancement Licensing Exam. Instruction includes a combination of classroom theory and practical experiences. You will have the opportunity to practice on mannequins and patrons as you study hair-styling, hair coloring, perms, manicures, facials and pedicures. Purchase of books and supplies required. Please call (315)793-8653 to learn more!

Student Funding Options*

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<th>WORKING SOLUTIONS</th>
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For more funding and payment options, please call either the MO BOCES Campus at (315)361-5800 or the OHM BOCES Campus at (315)793-8698.

Fine Print...Need to Know Things
Students must be 18 years of age to attend Adult Education classes, unless specifically stated. Students purchase their own textbooks. Please go to www.moboces.org/adulted for textbook information. Due to atypical circumstances, BOCES Adult & Continuing Education reserves the right to alter the format of classes. Additional information, including receiving a copy of the secondary career and technical education courses/programs offered and admission criteria, available at: www.moboces.org or by calling (315)361-5500.

Annual Notice:
The Madison-Oneida BOCES advise students, parents, employees, and the general public that they offer employment and educational opportunities, including career and technical educational opportunities, without regard to sex, race, color, national origin, or disability, and provide equal access to the Scouts and other designated youth groups. Grievance procedures are available to interested persons by contacting the compliance officer listed below. Inquiries regarding this non-discrimination policy may be directed to the person listed below:
Lisa M. Decker, Deputy Superintendent for Finance & Operations
Madison-Oneida BOCES/Title IX Compliance Officer
4937 Spring Rd., P. O. Box 168, Verona, NY 13478
(315)361-5520 | ldecker@moboces.org

Policies Regarding:
Attendance | Cancellations | Certificates | Withdrawal | Grading | Refunds | Weather Procedures can be found online at www.moboces.org/adulted

BOCES Consortium of Continuing Education Policy Board Members:
MO BOCES: Dr. John Costello, Sr., Richard Engelbrecht, Scott Buddelmann
OHM BOCES: Gary Nelson, John J. Salerno, Dr. Patricia Killburn

Register by Phone: (315)361-5800 or (315)793-8696
There is more than one way to earn your High School Equivalency credential! Here at BOCES, we offer many pathways to achieve your goal of becoming a high school equivalency graduate. We offer English as a Second Language classes for adults, as well as a Hospitality/English as a Second Language hybrid class where students can earn a nationally recognized credential.

**Madison County ACCESS Site**
(315) 363-2400
- Adult Basic Education
- High School Equivalency Preparation
- Fast Track Packets & Workshops
- American Job Center Site (Working Solutions)

**Rome ACCESS Site**
(315) 334-8000
- Adult Basic Education
- High School Equivalency Preparation
- English as a Second Language
- Literacy Zone Welcome Center
- National External Diploma Program
- Fast Track Packets & Workshops
- TASC Testing Center

**Utica ACCESS Site**
(315) 738-7300
- Adult Basic Education
- High School Equivalency Program
- English as a Second Language
- National External Diploma Program
- Fast Track Packets & Workshops
- Home Study Program
- Hospitality/ESL Hybrid Program
- Literacy Zone Welcome Center
- TASC Testing Center

**CNY Veteran’s Outreach Center**
(315) 765-0975 ext. 209
- Family Welcome Center Referral Services
- Case Management Services
Notary Public Workshop
5 hrs. (2 sessions)
$55
This class is designed for those preparing to take the examination to become a commissioned Notary Public in New York State. Class is offered virtually.
**MO BOCES:**
- Online: 2/22 - 3/8  
  Face to face: W, 3/10  
  5:30 – 8:30
- Online: 4/19 - 5/3  
  Face to face: W, 5/5  
  5:30 – 8:30
- Online: 6/21 - 7/5  
  Face to face: W, 7/7  
  5:30 – 8:30
- Online: 8/9 - 8/23  
  Face to face: W, 8/25  
  5:30 – 8:30

Civil Service Exam Preparation
5 hrs. (2 sessions)
$55
Learn basic pointers for taking various Civil Service exams, as well as navigating through the Civil Service announcements, applications, prerequisites, dates, and jurisdictions. May be offered virtually.
**MO BOCES:**
- 3/22 - 3/24  
  M, W  
  6:00 – 8:30
- 6/21 - 7/5  
  M, W  
  6:00 – 8:30
- 8/9 - 8/23  
  M, W  
  6:00 – 8:30

NEW! Start a Food Truck Business
32 hrs. (16 sessions)
$299
Learn the fundamentals of starting a food truck business. This course will focus on writing a business plan, how to secure funding, planning menu products, marketing & branding, building a team, staying up to date with safety & sanitation requirements, and obtaining necessary permits. Turn your dream into a reality with lessons from an experienced professional!
**MO BOCES:**
- 2/23 - 4/15  
  M, W  
  6:00-8:00

Entrepreneuring - A Common Person’s Guide to Business Creation & Ownership
10 hrs. (5 sessions)
$100
Taught by a seasoned entrepreneur, this class will help you to understand what it takes to get started in the world of creating and owning a business. This class will be offered in an instructor-led online format.
**Online:**
- 3/24 - 4/21  
  W  
  6:00 – 8:00

NEW! Tax Prep Workshops:
For Individuals - $35
Learn how to prepare your individual tax return from a professional.
**MO BOCES:**
- 1/25 or 2/22  
  M  
  6:00 - 8:00

For the Self-Employed - $100
Understand and meet your tax obligations as a self-employed individual.
**MO BOCES:**
- 3/1  
  M  
  6:00 - 9:00
Security Guard Courses

8 Hour Pre-Assignment Training Course for Security Guards
8 hrs.
$60
This course is required by New York State as the first step in obtaining a security guard registration card from New York State. The course provides the student with a general overview of the duties and responsibilities of a security guard. Topics covered in this course include the role of a security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct. Students are required to pass an examination for successful completion of this course.

OHM BOCES, Door D: 1/26 - 1/27
TU, W 5:00 - 9:00
MO BOCES: 3/13
SA 7:00 AM-3:30

16 Hour On-The-Job Training Course for Security Guards
16 hrs. (4 sessions)
$99
This is a 16 hour course that must be completed within 90 days of employment as a security guard. The course provides the student with detailed information on the duties and responsibilities of a security guard. Prerequisite: 8 Hour Pre – Assignment Training Course for Security Guards. Students are required to pass an examination for successful completion of this course.

OHM BOCES, Door D: 4/5 - 4/14
M, W 5:30-9:30

8 Hour Annual In-Service Training Course for Security Guards
$60
This course must be completed within 12 calendar months from completion of the 16 Hour On-The-Job Training Course for Security Guards, and annually thereafter. The course is structured to provide the student with updated and enhanced information on the duties and responsibilities of a security guard.

OHM BOCES, Door D: 3/1-3/3
M, W 5:30-9:30

MO BOCES: 3/27
SA 7:00 AM-3:30

Drone Courses
Intro to Drones for Commercial Users-$395
Using Drones for Public Safety-$395
Hands-On Drone Flight Training*-$395
Part 107 Test Prep-$395
Classes in-person and online!

Register and be referred by us to our partners at SkyOp for Drone courses!
Call (315)361-5800 for schedule and registration details

In Partnership with SkyOp

SkyOp is a drone education company based out of Victor, NY
*Hands-on course is only in-person at the SkyOp campus in Victor, NY

Register Online: www.moboces.org/adulted
**Health Occupations Enhancements**

**Barrier Precaution & Infection Control**
2.5 hrs. (1 session)  
$55  
The New York State Education Department’s required class for licensed professionals, including physicians, physician assistants, specialist assistants, dentists, dental hygienists, registered nurses, licensed practical nurses, optometrists, and podiatrists.

**MO BOCES**
- 2/16 or 8/17  TU 6:00 - 8:30
- OHM BOCES, Door D  4/13  TU 6:00 - 8:30
- Rome ACCESS Site  6/15  TU 6:00 - 8:30

**Basic Life Support for Healthcare Providers (CPR and AED)***
4 hrs. (1 session)  
$70  
The American Heart Association’s certification card, good for two years, is issued upon successful completion of this course. Visit www.moboces.org/adulted for full schedule.

**Rome ACCESS Site**
- 2/23, 5/11, or 8/10  TU 9:00 AM - 1:00
- MO BOCES  3/8 or 6/7  M 5:00 PM - 9:00
- OHM BOCES, Door D  4/12  M 5:00 PM - 9:00
- 7/15  TH 9:00 AM - 1:00

**Child Abuse Recognition**
2.5 hrs. (1 session)  
$55  
This course is required by New York State Education Department for health care, education, and other licensed professionals. To arrange a workshop for 10 or more participants, call 1-888-593-6238. These classes will be online, until we are able to resume classroom sessions.

**OHM BOCES, Door D**
- 4/19 or 8/18  M or W 6:00 - 8:30
**MO BOCES**
- 6/14  M 6:00 - 8:30

**Medical Terminology Series**
48 hrs. - Online, Instructor-led  
$199  
Prepare for a career in healthcare by learning medical terminology. This course guides you through medical terminology based on an anatomical and word association approach.

**Choose from several start dates!**
To register for this class, visit:  
https://www.ed2go.com/bcce/online-courses/medical-vocabulary-class/

**Kaplan Test Review**
18 hrs. (8 sessions)  
$120  
Area Practical and Registered Nursing Education programs require applicants take a prep-exam known as the Kaplan Admission Exam. At Madison-Oneida BOCES, we want to help you prepare for the exam to achieve the best score possible. Purchase of textbook required. Visit www.moboces.org/adulted for textbook information.

For schedule details, call (315) 738-7322 or e-mail: michellesmith@bocescce.org.

Register by Phone: (315)361-5800 or (315)793-8696
Skilled Trades Skill Upgrades

Auto Mechanics I
36 hrs. (12 sessions)
$325
Be introduced to the automotive industry’s standards and opportunities. Learn about automotive hand tools, power tools, and shop specialty tools. Learn how to do basic maintenance services such as oil changes and coolant flushes, and how to read and use service manuals. We will also touch upon basic electrical knowledge. Delve into tires, mounting, and balancing. This class will come to a stop with...brakes.

OHM BOCES, Door D: 3/16 - 4/29
TU, TH 6:00-9:00

Auto Mechanics II
36 hrs. (12 sessions)
$325
Advanced class focuses on suspension systems, steering systems, New York State inspections, transmissions and clutches, air conditioning and heat, differential, electric car, and alignments. Learn more about electrical components and theory. Prerequisite: Auto Mechanics I.

OHM BOCES, Door D: 5/4 - 6/10
TU, TH 6:00-9:00

HVAC EPA Certification
40 hrs. (10 sessions)
$420
Section 608 of the Federal Clean Air Act requires all persons who work with regulated refrigerants to be certified. This course will provide a foundation to receive a 608 Universal License to handle refrigerants safely. EPA certification test will be offered at the end of this course.

MO BOCES: 5/5 - 5/18
M, TU, W, TH, F 4:30 – 9:00

Welding I
30 hrs. (10 sessions)
$285
Hands-on skills with Oxy-acetylene, Mig, and Arc welding theory, equipment, and operations.

MO BOCES: 3/2 - 4/1
TU, TH 6:00-9:00

Welding II
30 hrs. (10 sessions)
$285
Hands-on skill developed in Mig and Arc welding, cutting shearing, and fabrication. Prerequisite: Welding I.

MO BOCES: 4/13 - 5/13
TU, TH 6:00-9:00

NEW! Project Welding
30 hrs. (10 sessions)
$285
Use your foundational skills to hone in on your craft and develop an advanced skill level. Different welding methods will be used for chosen projects. Prerequisites: Welding I & II.

MO BOCES: 5/18 - 6/17
TU, TH 6:00-9:00

ALL WELDING CLASSES: Required supplies include: welding helmet with No. 10 shade, safety glasses, work boots, long pants, heavy long sleeved shirt, welding jacket and welding gloves. Supplies must be purchased before the first night of class.

Register Online: www.moboces.org/adulted
NEW! Introduction to Diesel Engines
25 hrs. (10 sessions)
This introductory course teaches you the history and theory of the diesel engine. Learn how to service, diagnose, and repair the cleanest, most efficient engine in existence.
MO BOCES: 3/1 - 3/31
   M, W       6:30 - 9:00

Rough Carpentry
36 hrs. (12 sessions)
$275
Concentrate on construction tools, layout and framing, sheetrock repair, lumber sizes, and building material selection for steps, decks, and sheds.
MO BOCES: 4/6 - 5/13
   TU, TH    6:00-9:00

Finish Carpentry
30 hrs. (10 sessions)
$250
Introduction to basic skills in finish carpentry including layout, material selection, trimming doors and windows, cutting crown molding, basic tool usage, finishing. Students may select a small project to complete during class. Student to supply materials.
MO BOCES: 5/18 - 6/17
   TU, TH    6:00-9:00

Residential Wiring I
30 hrs. (10 sessions)
$275
Hands-on training with hardware such as electrical boxes, switches, cables, and receptacles. Using the National Electrical Code, learn to set up and test electrical circuits. Purchase of textbook required. Prerequisite: Basic Electricity I & II.
MO BOCES: 6/22 - 7/13
   TU, W, TH  6:00 - 9:00

Residential Wiring II
30 hrs. (10 sessions)
$275
This course is a continuation of Residential Wiring I and will further your knowledge of electricity, residential wiring, and the National Electrical Code. Topics include: safety, sub-panels, grounding, and electric heat. Prerequisites: Basic Electricity I & II, and Residential Wiring I.
MO BOCES: 7/20 - 8/10
   TU, W, TH  6:00 - 9:00

Commercial Wiring
30 hrs. (10 sessions)
$275
The Commercial Wiring course provides a combination of classroom and hands-on experience. It builds on your foundation of knowledge in electrical theory and practices covered in the previous courses. Topics include: commercial wiring vs. residential wiring, similarities and differences, lock out tag out safety, commercial electrical services, transformers, switchgear, sub-stations, conduit types, bending and installation, motor controls and variable frequency drives, low voltage systems (fire alarm, security, access control, & video surveillance), and fiber optic cable installations, terminations, and splicing techniques. Prerequisite: Basic Electricity I & II and Residential Wiring I & II.
MO BOCES: 8/17 - 9/7
   TU, W, TH  6:00 - 9:00

Register by Phone: (315)361-5800 or (315)793-8696
Driving Courses

5 Hour Pre-Licensing Class
5 hrs. (1 session)
$50
NYS mandatory 5 hour pre-licensing course is a must for all new drivers. Valid Driver's Permit required. Students must present a photo permit to the instructor at the time they take the course. Students must register and pay ahead of time. For registration, call (315) 361-5800.
MO BOCES: Every other SA, 8:00 AM - 1:00 PM
1/9, 1/23, 2/6, 2/20, 3/6, 3/20, 4/3, 4/17, 5/1, 5/15, 6/5, 6/19, 7/10, 7/24, 8/7, 8/21
Rome ACCESS Site: Every other SA, 8:00 AM-1:00 PM
1/16, 1/30, 2/13, 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/12, 6/26, 7/17, 7/31, 8/14, 8/28
   Third TU every month, 4:00-9:00 PM
Hamilton High School: First TH every month
   4:00 – 9:00, October - December

Defensive Driving
6 hrs. (Online)
$40
If you are a New York State driver and complete the course, you will be eligible for a 10% discount on your liability and collision insurance premiums for a period of three years. You will also be eligible for a four-point reduction on your driving record. This is a self-paced online course in partnership with the National Traffic Safety Institute. Call to register: (315)361-5800.

Driver Education
48 hrs. (16 sessions)
$375
 Students 16 years of age and older can enroll in this State Education Department approved course that teaches new drivers how to operate a vehicle safely and in accordance with NY traffic laws. Successful graduates receive an MV-285 student certificate (formerly known as a “blue card”). This program is a combination of classroom and on the road instruction. Due to recent health and safety guidelines, 24 hours of in-vehicle instruction will take place under the supervision of a parent/guardian holding a valid NYS Driver's License. Parents/Guardians will be required to complete an attestation form given to them at the beginning of the program.* Students must have learner’s permit. 100% attendance required. There are additional fees for make-up hours.
Registration is taken by telephone only; please call (315)361-5800.
MO BOCES: Date Range: 3/1 - 4/29; (no class the week of 4/5)
   Please call for additional scheduling information: (315)361-5800

*This format will hold until schools can safely reopen for full-time, in-person instruction. Current price is a reflection of temporary format change.

Register Online: www.moboces.org/adulted
Online Courses

Earn a certificate online with our new online courses! Each of these certificate programs is designed so you can take the full certificate series, or even a singular course within the certificate program.

For Registration & Full Course Descriptions: http://www.yougotclass.org/index.cfm/moboces

Certificate in Accounting and Finance for Non-Financial Managers
- Accounting and Finance for Non-Financial Managers
- Financial Analysis and Planning for Non-Financial Managers
- Cash is King

Certificate in Data Analysis
- Introduction to Data Analysis
- Intermediate Data Analysis
- Advanced Data Analysis

Certificate in Project Management
- Introduction to Project Management
- Project Management Processes
- Project Management Knowledge Areas

Six Sigma Green Belt Certificate
- Introduction to Six Sigma Green Belt
- Intermediate Six Sigma Green Belt
- Advanced Six Sigma Green Belt

Supervisory and Leadership Certificate
- Supervisory & Leadership Certificate

Digital Marketing Certificate
- Improving Email Promotions
- Boosting Your Website Traffic
- Online Advertising

Certificate in Online Teaching
- Advanced Teaching Online
- Designing Online Instruction
- Fostering Online Discussion

ed2go

What’s New on ed2go?
Quickbooks Online with Microsoft Excel 2019
Discover Sign Language Series
Veterinary Medical Terminology
Introduction to Law Suite
Secrets of the Caterer
Introduction to Digital Scrapbooking
Beginning Writer’s Workshop
Writing the Fantasy Novel
... & hundreds more!

To register & see other offerings, visit: ed2go.com/bcce

Career Training on ed2go
Did you know you can earn a certificate on ed2go? Check out some of these great programs that will get you moving upward in your career!

Biofuel Production Operations
CNC Machinist
Quality Inspector
Call Center Manager
Technical Writing
Certified Paralegal
Court Interpreter
CompTIA A+ with ITIL Foundation
Certified Wedding Planner
Activity Director
CPC Medical Billing and Coding
Certified Residential Interior Designer
.... & more!

To register and see the full catalog, visit: careertraining.ed2go.com/bcce

Register by Phone: (315)361-5800 or (315)793-8696
Dance & Fitness

Get moving with BOCES Adult Education! It’s been quite a year for all of us, but that doesn’t mean we need to remain stagnant. We wanted to bring you classes designed to get you out and moving around. Come try yoga, belly dance, or even join a blended walking club.

Belly Dance
8 hrs. (8 sessions)
$59
This class offers a wide scope of dance theory, historical, and cultural knowledge of Belly Dance, as well as a way to get moving in a fun, relaxed environment. Belly Dance will give students confidence in their newly learned steps and added dance moves to their skill levels. Students can bring $15 cash or check to the first day of class to purchase an optional dancing scarf.

**MO BOCES: 5/3 - 6/28**
- **M** 5:30 - 6:30 PM

NEW! Get Sole
4.5 hrs (6 sessions)
$45
Walk to better health in a walking program around the BOCES campus. Each session will include an integral warm up and cool down. Join us and bring a friend!

**OHM BOCES: 4/21 - 5/26**
- **W** 5:15 - 6:00 PM

NEW! Outdoor Yoga
6 hrs. (6 sessions)
$45
Enjoy a breath of fresh air with an outdoor yoga class on the grounds of our beautiful campus. Feel your inner peace bloom with the buds of late Spring. Learn a blend of poses, balancing, and breath movements. (If weather isn’t ideal, alternative options will be considered.)

**MO BOCES: 6/2 - 7/14**
- **W** 5:30 - 6:30 PM

Yoga I
6 hrs. (6 sessions)
$45
This course is recommended for anyone that has some yoga experience. It will include seated, standing and balancing poses, connecting breath with movement and focused breathing. Yoga pose descriptions and modifications will be offered. It is recommended that you bring a blanket or towel to class to use as a prop, as needed, as well as a yoga mat and water bottle.

**MO BOCES: 4/14 - 5/19**
- **W** 5:30-6:30 PM

Wellness Classes Online

Certificate in Healthy Aging - $65
Lose Weight and Keep It Off - $100
Certificate in Holistic and Integrative Health - $84
Mind-body Therapies Bundle - $249
Nutrition and Health Bundle - $169
Women’s Health Bundle - $240

visit: ed2go.com/bcce

Register Online: www.moboces.org/adulted
Home & Hobbies

Pick up a new hobby or skill with us, either in person or online! Check out a new offering, or take a class you’ve always wanted to take.

Private Guitar Lessons for Adults
4.5 hrs. (6 sessions – 45 min/each)
$150
Individual lessons in beginning, intermediate, lead or bass guitar – time to be set with the instructor.
MO BOCES: Call (315)361-5800

NEW! Drawing & Painting for Beginners
16 hrs. (8 sessions)
$139
Explore different techniques while discussing, understanding, and experimenting with the fundamentals of drawing and painting. Discover your unique style and perspective by studying different materials. Students will complete a project using a style and subject of their own choosing. Students will have a short list of supplies to bring for class.
MO BOCES: 2/2 - 2/25
TU, TH 6:00 - 8:00

Wine Bottle Chimes
3 hours (1 session)
$35
Repurpose wine bottles into decorative wind chimes. Learn the technique of cutting wine bottles, making the chime clappers, wind catcher, and decorating. Make nice gifts with this low cost hobby. Please bring inexpensive safety glasses and two wine bottles if available.
MO BOCES: 4/1
TH 6:00 - 9:00

Pierogies
3 hrs. (1 session)
$49
Each participant will learn how to make dough from scratch, as well as how to roll, cut, fill, and seal pierogies.
MO BOCES: 4/14
W 6:00 - 9:00

Utica Greens
2 hrs. (1 session)
$49
Typically served in restaurants as an appetizer, Utica Greens make a great main course at home with some crusty bread and a glass of red wine. In this class, you will learn the secret to making delicious Utica Greens.
MO BOCES: 3/10
W 6:00 – 8:00

NEW! Fly Fishing for Beginners
16 hrs. (8 sessions)
$159
Learn the basics of fly fishing from tying knots to casting. Students will learn about basic gear, flies, and entomology and how it relates to fly fishing. Plus, learn how to tie a few basic flies and learn differences between flies. Students will need to bring their own rod and reel to class.
MO BOCES: 3/2 - 3/24
TU, W 6:00 - 8:00

Certificate in Meditation
$68
Meditation practices are used by diverse cultures, are rooted in the traditions of the great religions, and have been practiced for thousands of years to promote healing. Evidence of meditation’s health effects has been well documented: the practice offers improvement in the symptoms of various disease conditions in addition to the experience of a deeper spiritual connection.
Online, Self-Paced or Instructor-Led:
ed2go.com/bcce/online-courses/meditation-certificate-program/

Register by Phone: (315)361-5800 or (315)793-8696
**REGISTRATION FORM**

When registering for BOCES Consortium of Continuing Education courses mail form to:

Madison-Oneida BOCES
BCCE Office
P.O. Box 168, 4937 Spring Road
Verona, NY 13478-0168

**REGISTRATION**

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**TOTAL:**

Subtract 10%

For all classes, make your check payable to:

Madison-Oneida BOCES

I am a Senior Citizen 62 years or older eligible for a 10% discount

If you prefer, you can charge your tuition to your:

- **MasterCard**
- **VISA**

Account Number:  
Name on Card:  
Signature:  
Expiration Date:  
CVC #:

Please clip and return—do not staple checks to the form.

Register Online: [www.moboces.org/adulted](http://www.moboces.org/adulted)
How to Register

Register Online:
www.moboces.org/adulted
► View our catalog online
► Find contact information
► Find textbook information
► Register online for classes

Register by Phone:
► (315)361-5800
► (315)793-8696
► 1(888)593-6238

Register By Mail:
► Fill out Registration Form
► Check, Credit Card, or Money Order
► Do Not staple anything to form

Register In Person:
► Please make an appointment at:
  MO BOCES, OHM BOCES,
  RAS, or UAS

Payment due at time of registration

Please Note: 10 % Senior discounts only apply to
programs under 100 hours, excluding Security
Guard programs, DASA, and Defensive Driving or
5-hour Pre-license.

Payment methods we accept:

Cash  Check  Money Order

Credit/Debit Card

Please refer to our refund policy at:
www.moboces.org/adulted

Our Locations

Madison-Oneida BOCES (MO BOCES)
4937 Spring Rd.
Verona, NY 13478
(315)361-5800

Oneida-Herkimer-Madison BOCES
(OHM BOCES)
4747 Middle Settlement Rd.
New Hartford, NY 13413
(315)793-8696

Rome ACCESS Site (RAS)
266 W. Dominick St.
Rome, NY 13440
(315)334-8000

Utica ACCESS Site (UAS)
508 Second St.
Utica, NY 13501
(315)738-7300

Madison County ACCESS Site
133 North Court St.
Wampsville, NY 13163
(315)363-2400

Other Partnering Locations:
Veteran's Outreach Center - Literacy Zone Center
725 Washington St.
Utica, NY 13502

Clinton Fitness Center - Fitness Classes
75 Chenango Ave.
Clinton, NY 13323

Hamilton High School - 5-Hour Pre-License
47 W. Kendrick Ave.
Hamilton, NY 13346